

Record Series #: 0123-045
Name: Public Information Office Photographs
Dates: 1948 – 1949, 1974 – 2000, no date
Extent/Size: 8.90 cubic feet (8 records cartons, ½ flat archival case and 3 oversized folders)
Language: English

Scope and Content:

Records Series 0123-045, Public Information Office Photographs (1948-1949, 1974-2000, no date), contains photographs, slides, and negatives. There is also a small amount of manuscript material that relates directly to the images. The images were taken to document the City's services, people, and events. These photographs were used in City publications such as reports and internal newsletters. Sometimes, the images were used for external advertising of City services or programs. Many of the individual employee photographs were taken for identification cards.

The materials were originally filed roughly by bureau or department. This order was maintained by the archivist, using the bureaus as series. However, many materials were not filed by bureau and had no organizational scheme. Three series were established to organize these materials: Buildings/ Structures/ Locations, City of Savannah, and General. One additional series was created for PIO which is not attached to a bureau. This creates twelve series: Facilities Maintenance Bureau, Fire and Emergency Services Bureau, Leisure Services Bureau, Management and Financial Services Bureau, Police Bureau, Public Development Bureau, Sanitation Bureau, Water and Sewer Bureau, Public Information Office, Buildings/ Structures/ Locations, City of Savannah, and General.

Buildings/ Structures/ Locations = Buildings include City of Savannah buildings such as City Hall, the Broughton Municipal Building, and the Civic Center. There are also images of miscellaneous, non-City buildings. Structures include the Talmadge Bridge (old and new). Locations include parks, squares, and various street scenes.

City of Savannah (COS) = This series includes events that were City-sponsored or City-generated or relate to multiple bureaus. Included in this series are employee events, such as health fairs and training classes, and employee celebrations of holidays. This series also contains photographs of mayors, aldermen, and school groups. Also included are the events, employees, and programs of unidentified bureaus.

General = The General Series contains photographs of public city-wide events as well as programs or events that did not originate with the City. Examples include the events surrounding the 1996 Olympics, charity events, Georgia Day, Children's Week, St. Patrick's Day, public-private programs, and various other events.

Inventory:

The following printed inventories are available: Alphabetical by Subject Heading; Alphabetical by Bureau; and Numerical by Box and Folder Number. The subject headings used in this collection are listed on page 5. The bureaus and related departments are listed on page 6. The Box/Folder Number Inventory contains additional information about each folder—the number of photographs and slides, if there are negatives without photographs, and if there is manuscript material. Folder-level

information is in an Access database; more refined searches are available. Please see the following addenda note.

****Addenda Note**

In 2011, the Library and Archives received an additional 515 slides from the Public Information Office. Following the description in the above *Scope and Content*, these images were also used to document the City's services, people, and events. The slides include images of Savannah neighborhoods, the Historic Landmark District, housing, drainage, maps and holidays.

Many of the slides had no organizational scheme. Therefore, like the materials mentioned in the above *Scope and Content*, the slides were also filed by subject, and they were given a numerical assignment. The subjects created for the addenda were combined with the existing subject headings and can be found in the below listing. While the subjects and departments are listed together here, the addenda inventory was separately generated and can be found attached to the existing inventory.

SUBJECT HEADINGS

Advertising
Aldermen
Aldermen & Mayor
Airport
Anniversaries/ Retirements
Announcements/ Press Conferences
Awards/ Ceremonies
Buildings
Buildings/ Structures
Buildings/ Structures/ Locations
Buildings-Unidentified
Businesses
Canals
Celebrities
Cemeteries
Chamber of Commerce
Charitable
Churches
Churches-Unidentified
City Attorney
City Managers
Cultural Arts
Dedications/ Ground-Breakings/ Ribbon-Cuttings
Drainage/Flooding
Education/ Training
Educational Programs
Employees
Environmental
Equipment
Events
Fires
Fire Department

Flooding
Freedom Day
Funerals
Health
Historic Buildings
Historic District
Historic Preservation
Holidays
Homes
Housing
Hutchinson Island
Kiwanis Club
Locations
LOST
Mayors
Military
Miscellaneous
Monuments/ Memorials
Motion Pictures
Music
Neighborhood/ Community Centers
Neighborhood Maps
Neighborhoods
Olympics
Parking Services
Parks and Squares
People (not City-related)
Playgrounds/ Parks
Police
Presentations
Programs/ Services
Projects/ Construction/ Maintenance
Public Information Office
Receptions/ Programs
Refuse Collection
Sanitation
Savannah-Early Savannah
Savannah-Promotional Pictures
Savannah River
Ships
Southside
Sports Complexes
Squares
St. Patrick's Day
Stormwater Management
Streets-Unidentified
Structures
Thunderbolt
Traffic
Trees
Tybee Island

Vehicle Maintenance
Vehicles
Whitemarsh Island
Youth

BUREAUS AND DEPARTMENTS

Note: Only departments that have images in the collection are listed here.

Facilities Maintenance

- Cemeteries
- Park and Tree
- Stormwater Management
- Streets Maintenance
- Traffic Engineering

Fire and Emergency Services

Film Commission / Film Office

Leisure Services

These departments are listed in the database:

- Cultural Affairs
- Recreation Services

These departments are represented in the collection, but are not listed separately as departments in the database:

- Athletics
- Neighborhood Programs
- Adult Day Care (under Public Development Bureau/ Human Services)
- Golden Age
- Golf Course Fund
- Civic Center (under Buildings/ Structures/ Locations)

Management and Financial Services

- Parking Services
- Purchasing
- Recorder's Court
- Vehicle Maintenance
- Mail and Municipal Building Services
- River Street Hospitality Center (under Buildings/ Structures/ Locations)

Police

Public Development

- Development Services
- Community Planning and Development
- Coastal Workforce Services
- Economic Development
- Housing
- Human Services (defunct department)

Public Information Office

Sanitation

- Commercial Refuse Collection
- Residential Refuse Collection
- Refuse Disposal
- Street Cleaning

Streets Maintenance

Water and Sewer

- Water Quality Control
- Conveyance and Distribution
- Industrial and Domestic Water