

Submit your Business Location Approval Application via email (below) or fax 912-525-1562.
 Contact the Business Approval Coordinator at 912-644-7709 or
businesslocationapprovals@savannahga.gov if you need assistance.

Inspection(s), Permit(s), Site Plan, Zoning Board of Appeals Application, or other Requirement(s) may be requested to complete the process.

All Short-Term Vacation Rental (STVR) approvals must be submitted with the STVR Application. Refer to the STVR Application Process and Instructions at www.savannahga.gov/stvr

New Business Information

Project Address: _____ PIN: _____

Name of Business: _____ Phone #: _____

Name of Owner/Corp: _____

Email Address: _____ Phone #: _____

Check if applicable: Change of Ownership Change of Business Name Change of Address

Previous Business Use or Activity

Previous Business Name and/or Business Use at this location: _____

Proposed Business Use or Activity

Home Occupation - Type: _____ Other: _____

Professional Office Hair/Nail Salon or Barber Shop Bank
 Medical Office Personal Care Home - Type: _____ # of People: _____

Restaurant Retail - Type: _____
 Bar/Nightclub Child Care - # of Children _____ **Square Footage:** _____

Car/Vehicle Repair Lodging - # of Bedrooms: _____ **# of Employees:** _____

Car/Vehicle Wash NOT Short Term Vacation Rentals, See STVR Application* **# Seats (if applicable):** _____

<p><u>Please check all applicable statements:</u></p> <p>Your business is located in a new building.</p> <p>You are adding new signage or altering existing signage.</p> <p>You are changing the use of the space or building. (e.g. house to office, office to restaurant, etc.)</p> <p>You are making changes to the building. (e.g. add or remove walls, doors, windows, stairs, etc.)</p>	<p>Your business is located in your home.</p> <p>You are adding or changing heating, ventilation, air conditioners, or refrigeration.</p> <p>You are adding or changing plumbing. (e.g. sinks, toilets, showers, bathtubs, etc.)</p> <p>You are adding or changing electrical. (e.g. new lights, switches, outlets, etc.)</p> <p>You plan to sell fireworks at your retail business.</p>
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Applicant's Statement of Compliance

Regulations of the City before signing a lease/contract and operating the business.

I understand that all construction work will require a permit prior to commencing construction, which includes alterations, modifications, renovations, remodeling, signage, etc. Working without a permit will result in a

minimum penalty of \$500.

I hereby certify that I have answered all of the questions contained herein and know the same to be true and correct. Further, I understand that any Development Services approval issued, based upon false information or misrepresentation provided by the applicant, will be null and void and subject to penalty as provided by law and ordinances.

_____ **Date**
Printed Name – Business Owner **Signature of Applicant**
(Not Company Name)

FOR OFFICE USE ONLY	
Zoning District: _____	Use Name: _____ Parking Required: _____ Parking Provided: _____
Life Safety Code Occupancy Classification: _____	Building: No further review required: _____ Inspection required: _____
Site Plan Special Use Amendment Plan #(s): _____	
Notes (Date of inspection, Permit #): _____	
Reviewer/Date: _____	Approved Denied ZBA Required Permit Required- CofC Permit Required- CO