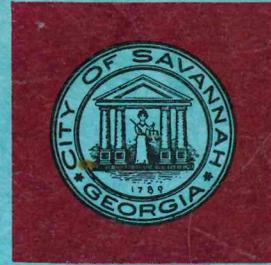


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Annual Report

1965

CITY OF
SAVANNAH

GEORGIA



MALCOLM R. MACLEAN, Mayor

BOARD OF ALDERMEN

John J. Rauers, Jr.
Mayor Pro Tem

John W. Carswell
Alderman

Joseph T. Coleman, Jr.
Chairman of Council

Louie Nunn
Alderman

Julius J. Shoob
Vice Chairman of Council

Robert J. Cummings
Alderman

Arthur A. Mendonsa
City Manager

James B. Blackburn
City Attorney

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CITY OF SAVANNAH, GEORGIA

ANNUAL REPORT

FISCAL YEAR

January 1, 1965 through December 31, 1965



City of Savannah, Georgia

OFFICE OF THE CITY MANAGER

March 31, 1966

Mayor and Aldermen
City of Savannah
Savannah, Georgia

Gentlemen:

Attached is the report which summarizes the activities of the City in 1965. As the report shows, much was accomplished. Some of the more significant achievements were these:

1. The renovation of the Police Headquarters Building was completed. Through this renovation, a new Court Room for the Recorder's Court was provided. The administrative quarters of the police department were remodeled and a new communication room for the police department was installed.
2. The construction of a training facility for the fire department was completed. This facility contains a tower for ladder training, draft pits for training in pumper equipment use, and a building in which fires can be started for fire fighting training under fire and smoke conditions.
3. For the eleventh consecutive year, the City has ended its budget year with a surplus and for the third consecutive year, the City has ended the year with a cash surplus.
4. Authorization was given by the Mayor and Aldermen to prepare plans for a new convention center complex.
5. A contract was awarded to enlarge and renovate the main library building of the Savannah Public Library.
6. The City's plans and schedule to abate the pollution in the Savannah River created by the City's sewerage system was submitted to and approved by Federal and State pollution control agencies. This \$12,000,000 program will be carried out in four stages over a five year period. Engineering contracts were awarded for the first stage of the project and Revenue Bonds were issued to finance the cost of the first stage of the program.
7. Detailed and comprehensive studies of the City's street maintenance

and drainage maintenance programs were started.

8. The City joined with the County to finance the cost of a planning staff to assist the Downtown Revitalization Committee in the preparation of a plan for the revitalization of the downtown area.
9. Through improved police operations, major crimes were some 500 below those reported for 1964. The clearance rate for major crimes increased to more than 30% compared with the 1964 rate of 25.82%.
10. More than 8 miles of street paving was started or completed in 1965.
11. A comprehensive group insurance plan for city employees was initiated.
12. The central garage, the electrical department, the electronic repair department, and the building maintenance department were organized into a Central Services Department.
13. Construction of the camping facility in Bacon Park was completed. The Nathaniel Greene Park was also completed.
14. The City joined with Forward Savannah to construct a water-front park on River Street. Most of the work on this project was completed.
15. The City continued its efforts to strengthen the effectiveness and efficiency of City operations. Procedures were developed to process and monitor capital improvement projects. A study of the data systems processed by the Data Processing Center was undertaken to establish standards for accuracy and production times. Procedures and systems in the Finance Department were improved.

These then are some of the accomplishments for 1965. A more detailed listing is contained in the report.

City Government plays a vital role in this community's effort to promote economic growth and development. The City's primary responsibility in these efforts is to provide those public services and facilities which are needed to make this community an attractive place to live, work and raise a family. As you can see, the City's program of work for 1965 was directed to this end.

Respectfully submitted,



Arthur A. Mendonsa
City Manager

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1.

RECEIPTS 1965

GENERAL FUND

Property tax	\$4,813,058	
Tax fees and interest	41,708	
Other tax	598,692	
Licenses and permits	981,235	
Fines	278,121	
Interest	124,889	
Rents	30,721	
Other agencies	541,479	
Inspection fees	37,741	
Stadiums	61,048	
Charges	517,411	
Other revenues	<u>58,409</u>	
Total - General Fund		\$8,084,512

WATER AND SEWER FUND

Water sales	\$2,234,340	
Sewer service	174,370	
Tap-in-fees	40,908	
Sewer connection fees	14,420	
Industrial and domestic water supply	176,225	
Interest	29,528	
Miscellaneous	<u>10,007</u>	
Total Water and Sewer Fund		<u>\$2,697,798</u>

GRAND TOTAL RECEIPTS \$10,764,310

EXPENDITURES 1965GENERAL FUND

Legislative	\$ 63,937	
City Manager	68,771	
Recorder's Court	46,178	
Legal	22,408	
Registrations and Elections	4,231	
*Finance	404,511	
Personnel	54,881	
Public Improvements	1,587,296	
Traffic Engineering	253,397	
Police	1,306,939	
Fire	1,008,457	
Library	232,436	
Recreation	349,808	
Park and Tree	341,998	
Medical Services	131,944	
Interdepartmental	1,719,401	
Non-departmental	<u>419,995</u>	
Total General Fund		\$ 8,016,624

* Includes Research and Budget

WATER AND SEWER FUND

Operating:

Public Improvements	890,937
Finance	156,059
Interdepartmental	160,000

Non-operating:

Debt Service	1,045,218
Capital Improvements Program	<u>412,921</u>

Total Water and Sewer Fund	<u>2,665,135</u>
----------------------------	------------------

GRAND TOTAL EXPENDITURES	\$10,681,759
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SUMMARY
OF
INCOME AND EXPENDITURES
1965

	<u>INCOME</u>	<u>EXPENDITURES</u>	<u>SURPLUS</u>
General Fund	\$8,084,512	\$8,016,624	\$67,888
Water and Sewer Fund	<u>2,679,798</u>	<u>2,665,135</u>	<u>14,663</u>
Total	\$10,764,310	\$10,681,759	\$82,551

Staff Agencies

**Research and Budget
Finance Department
Personnel Department
Metropolitan Planning Commission**



RESEARCH AND BUDGET

The Research and Budget Department assists the City Manager with the preparation of the proposed annual budget and work program for the City. In addition, the department assists with the coordination and control of the adopted budget and work program. To this end, the department monitors the monthly expenditures and work reports of each department, and reviews requests for budget adjustments, travel, and personnel to ensure compliance with the budget. It carries out research assignments on various operating procedures and programs as directed by the City Manager. When needed, the department assists city departments in administrative analysis and planning.

In 1965, the Research and Budget Department helped organize studies of the street maintenance program, the drainage maintenance program, and the data processing systems of the City. In addition, the department and the Finance Department developed a procedural manual for processing and controlling capital improvements projects.

Workload statistics for routine activities are listed below for 1964 and 1965.

	<u>1964</u>	<u>1965</u>
Employee requisitions reviewed	495	526
Capital outlay requests reviewed	270	205
Travel requests reviewed	N/A	48
Budget adjustments reviewed	325	445
Personnel quota requests reviewed	55	92
Memos written	165	575
Letters written	N/A	112
Correspondence prepared for other agencies	N/A	34

7.

FINANCE DEPARTMENT

Providing schedules of receipts and expenditures, and monitoring a system of fiscal controls are the basic duties of the Finance Department. To accomplish these tasks the department has established a system of accounts which enables it to carefully observe the City's expenditures and receipts. In addition, the department is responsible for purchasing and supply management, billing and collecting revenues, and disbursing funds. Through the Research and Budget Division, the department engaged in a wide range of research projects designed to increase efficiency in all phases of the City's operations. A portion of this department's resources are also devoted to the Water and Sewer Utility.

During 1965, various new programs were instituted to obtain more current information on the City's financial position. On January 1st, responsibility for the Municipal Parking Lot was given to the department.

In an attempt to strengthen the Treasury Division, procedures were reorganized and manualized. \$90,000 of old paving assessments were collected in 1965, compared to less than \$20,000 in 1964.

The entire Capital Improvements Program was systematized. The department processed all Capital Improvements Program contracts and reported on and accounted for more than \$2,200,000 of capital funds.

Several studies were conducted throughout the year for the purpose of reducing costs and improving services. From these studies, three key budget proposals were suggested and approved. These improvements will provide for (1) gaining better control and improving the effectiveness of departmental programs; (2) reducing the costs of various commodities purchased by the City; and (3) increasing service to water customers and reducing the bad debt ratio on water and sewer billings.

For the eleventh consecutive year, the City ended its budget year with a revenue surplus. For the third consecutive year, the City ended the fiscal year with a cash surplus.

Work statistics for 1964 and 1965 are listed on the following page.

FINANCE

	<u>1964</u>	<u>1965</u>
<u>Director's Office</u>		
Petitions processed	65	295
Investments reviewed	50	69
Financial position reports	3	11
Savings Bonds purchased for employees	200	242
<u>Accounting</u>		
General and sub-ledger entries posted	13,364	13,493
Payable documents pre-audited	15,349	20,550
Total payrolls prepared	76	77
<u>Tax Assessor</u>		
Personal property renditions received	25,460	27,573
<u>Current Revenue Collection</u>		
Business licenses issued	6,187	5,153
Real property accounts collected	27,672	27,035
Personal property accounts collected	17,146	19,770
Traffic citations collected	26,650	35,765
<u>Delinquent Revenue Collection</u>		
Number business licenses collected	698	1,100
Number real property accounts collected	5,234	4,517
Number personal property accounts collected	12,499	6,603
<u>Parking Lot</u>		
Number of parking spaces	135	135
Number of vehicles parked per year	31,500	33,300
Total revenue	\$11,700	\$12,275
<u>Purchasing</u>		
Specifications prepared	224	290
Written and oral bids received	29,074	30,526
Contracts awarded	6,987	5,820
Purchase orders and invoices processed for payment	24,900	23,563
Warehouse items issued	324,600	286,732
<u>Research and Budget</u>		
Employee requisitions approved	495	526
Capital outlay requests approved	270	205
Budget adjustments reviewed	325	445
Revised personnel quota requests approved	55	92

PERSONNEL DEPARTMENT

Responsibility for recruitment, examination, and selection of City employees; administration of work rules, policies, and procedures; management of the classification and compensation plans; supervision of employee relations; and maintenance of all personnel records is assigned to the Personnel Department. In 1965, the Personnel Department made many contributions to the progress and development of the City of Savannah.

An improved recruitment and selection program for professional and technical employees was inaugurated. New positions that existed in the Central Services and Police Departments were successfully filled. The Personnel Department also assisted several public agencies in recruitment and selection.

As a result of a study conducted on the employee group insurance program, a new program was adopted, the first comprehensive insurance plan for City employees.

Each department was assisted in preparing written performance standards for all employees. A revised performance rating manual was prepared and distributed, and improved performance rating procedures were implemented.

Results of the United Community Services campaign were very gratifying. Fourteen departments reached or exceeded their goal. Overall, the City achieved 112% of its goal. The Red Cross Blood Drive was more successful in 1965 than in any other year in the history of the City.

Indicative of improved supervision and administration is the fact that the year was completed without a permanent disabling accident to any employee. The City also completed the year without a Civil Service Board appeal.

Personnel transactions for 1964 and 1965 are shown on the following page.

PERSONNEL

	<u>1964</u>	<u>1965</u>
<u>Recruitment and Selection</u>		
Applications	1,889	2,040
Advertisements	271	555
Written examinations	222	373
Examinees (written exams)	1,316	1,709
Oral examinations	27	51
Examinees (oral exams)	205	170
Performance examinations	34	42
Examinees (performance exams)	587	177
<u>Personnel Actions</u>		
Promotions	53	76
Demotions	6	4
Suspensions	20	25
Separations	242	280
Dismissals	24	10
<u>Classification and Pay</u>		
Classes created	17	20
Classes abolished	12	8
<u>Training</u>		
Classes conducted	66	17
Employees trained	166	195
Total hours training conducted	100	17
<u>Employee Relations</u>		
Union committee meetings	12	13
Civil Service Board meetings	15	17
Appeal hearings	3	0

METROPOLITAN PLANNING COMMISSION

The annual budget of the Chatham County-Savannah Metropolitan Planning Commission is financed jointly by the City of Savannah and Chatham County. This commission is responsible for devising plans and programs for the physical development of the community. To this end, the commission studies population trends, economic trends, land-use patterns, physical development trends and the other pertinent matters that are required for effective planning. The commission translates the findings from these studies into plans and programs and submits them for the consideration of the governing bodies of the City and County.

The commission is responsible for administering the subdivision regulations of the City and County. In addition, the commission reviews and makes recommendations to the appropriate governing body on proposed changes to the zoning ordinance and subdivision regulations of the City or County.

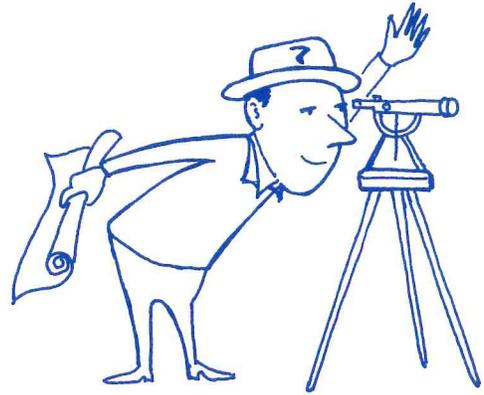
The year 1965 was an active one for the Planning Commission.

Work continued on the Chatham Urban Transportation Study. Studies were completed of land-use, population, and terminal and transfer facilities. Other studies were begun.

With funds appropriated by the City and County, staff assistance was provided to work with the Downtown Revitalization Committee in the preparation of a downtown plan. For this planning, basic mapping and land-use inventory studies were completed. In addition, a study of the river-front area between West Broad Street and East Broad Street was completed.

In 1965, the commission completed a convention center study, a housing-for-the-elderly study, and the street renaming program. In addition, the commission processed 68 zoning change petitions, completed 14 special zoning studies and reviewed 9 subdivision plats. Finally, the commission assisted with the review of the Savannah Housing Code, helped with the preparation of the annual Workable Program Progress report, and assisted in the planning for the Troup Ward rehabilitation program.

Public Improvements



Department of Public Improvements



DEPARTMENT OF PUBLIC IMPROVEMENTS

The Department of Public Improvements has two basic functions. One function is that of general public improvements; the other is the operation of the Water and Sewer Utility.

There are many activities included in the category of public improvements. The department maintains and repairs the flood gates, culverts, and other related equipment which comprises the drainage system of the City. It maintains and repairs both the paved and unpaved streets within the City, and also supervises the sweeping and cleaning of the streets. Collection and disposal of refuse and garbage is another function of this department as well as sidewalk inspection and repair, and the enforcement of the City's weed cutting and anti-litter ordinances. In addition, it administers the various codes regulating private land use and building construction, as well as performing engineering services for all public building construction and improvements.

The City's street system was a primary object of the department's 1965 program. Contracts were let to pave more than 8.33 miles of streets. Improvements were made on Magazine Avenue, River Street, Gwinnett Street, Richards Street, and East Bay Street. Improvements also were made to key intersections on Skidaway Road and Waters Avenue.

Major improvements were completed at the Police Headquarters Building; contracts were let for the expansion program of the Savannah Public Library. Renovations were made to Factors Walk. A new borrow pit and a new sanitary land fill site were acquired.

The department completed the inventory phase of the Chatham Urban Transportation Study. It also began major studies on the street and drainage problems of the City.

Selected workload statistics for 1964 and 1965 appear below and on the following page.

	<u>1964</u>	<u>1965</u>
<u>Inspectional Service</u>		
Electrical: Permits issued	3,302	2,692
Site inspections made	6,503	4,811
Building site inspections	3,778	7,480
Plumbing: Permits issued	1,193	718
Site inspections made	3,264	5,521
Building permits issued	1,078	1,026

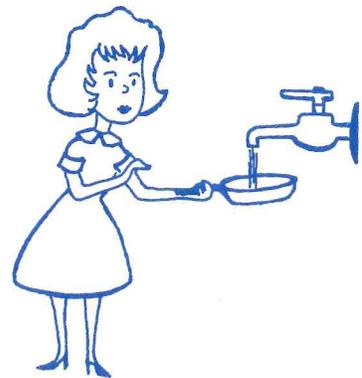
PUBLIC IMPROVEMENTS

	<u>1964</u>	<u>1965</u>
<u>Staff Assistance</u>		
Service orders filled	16,750	15,542
Petitions reviewed	300	229
<u>Engineering - Design and Drafting</u>		
Linear feet of paving projects	21,476	42,945
Linear feet of water lines	10,828	21,644
Linear feet of storm sewer lines	8,952	12,272
Linear feet of sanitary sewer lines	3,742	7,906
<u>Contract Administration - Site Inspections</u>		
Paving projects	1,232	2,274
Water projects	172	347
Sewer projects	194	332
Drainage projects	277	476
<u>Streets</u>		
Miles of paved streets	247.09	255.42
Miles of unpaved streets graded	902	818.5
Square yards of sidewalks repaired	11,721	17,180
Number of sidewalk inspections	185	1,491
<u>Drainage Maintenance</u>		
Miles of canals and large drainage ditches cleaned	12.4	9.08
Miles of small ditches cleaned	143.3	152.06
Catch basins cleaned	10,776	9,843
Floodgates cleaned	140	107
Culverts built - new (linear feet)	112	296
Culverts cleaned (linear feet)	9,813	19,630
<u>Refuse Collection and Disposal - Street Cleaning</u>		
Tons of refuse collected and disposed	78,613	80,181
Acres of land reclaimed	4	6
Miles of streets swept (curb miles of sweeping)	19,783	20,891

Utility



Water and Sewer Utility



WATER AND SEWER UTILITY

The operation and maintenance of this function is executed by two departments, Public Improvements and Finance. Public Improvements is responsible for operating and maintaining the City's water supply and distribution system and the sewerage system. The Finance Department operates the Water Service office.

Several major improvements were made to the City's water system. Emergency standby engines were installed at two wells. Major extensions to the system were made in the Bel Aire, Colonial Oaks and Mayfair Subdivisions. Contracts were let for an elevated water tank in the Windsor Forest - Wilshire Estates area. A line was installed for the new St. Joseph's Hospital. Improvements for the Flintkote plant were made in the system at Southeastern Shipyard.

Of special note concerning the sewerage activity was the letting of engineering contracts for an extensive sewerage abatement program. When completed, this program will insure that the City in no way contributes to any form of water pollution.

The Water Service office was reorganized. This reorganization improved the internal control and reporting system, and resulted in better service to the public.

Selected workload statistics of the utility function from 1964 and 1965 are listed on the following page.

WATER AND SEWER

	<u>1964</u>	<u>1965</u>
<u>Water Supply and Treatment</u>		
Service calls received	2,777	2,569
Wells and chlorinators operated and maintained	15	17
Water pumped and distributed (million gallons per day)	20.3	20.6
<u>Water Distribution</u>		
Meters installed	1,009	656
Total meters in ground	37,897	38,155
Meters serviced	3,879	5,002
Pipe lines maintained (miles)	302.7	309.4
Fire hydrants maintained	2,459	2,466
<u>Sewage Collection, Treatment and Disposal</u>		
Sewer lines installed (feet)	3,000	5,965
Sewer lines repaired (feet)	290	149
Sewer lines rodded (feet)	1,274	1,266
Lift stations operated and maintained	39	39
Sewage treated at oxidation ponds (millions/gals.)	280	265
Grit chamber disposal (cubic yards)	196	291
Sewage treated at plant (million/gals.)	1,057	1,098
<u>Water Service Office</u>		
Active water accounts	35,391	36,005
Sewer accounts billed bi-monthly (outside city)	3,517	3,823
Total service requests	48,867	57,266
Delinquent accounts collected	11,000	12,400
Meter inspections	4,683	5,743

Public Safety



Traffic Engineering Department
Police Department
Fire Department



TRAFFIC ENGINEERING DEPARTMENT

The Traffic Engineering Department is responsible for creating and maintaining a system of streets and signals which ensures a safe and expedient flow of traffic throughout the City. It accomplishes these objectives through the use of signs, signals, pavement markings, and traffic signals. The department is also responsible for the regulation of on-street parking through stall markings, time limits, and parking meters. Maintenance of traffic control devices and parking meters is provided by the department except for traffic signals which are maintained by the Electrical Maintenance activity.

A parking survey for the Chatham-Urban Transportation Study was the major program undertaken in 1965. This study consisted of inventorying all on-street and off-street parking. It was completed and submitted to the State Highway Department on September 30.

New methods of compiling accident reports and rating intersections were initiated in 1965. The accident report will enable the department to discover the most serious accident rate intersections and concentrate its efforts on reducing accidents at these places. The rating system will establish priorities for future signal installations.

Three major intersections were signalized during the year, (1) West Broad and Victory Drive, (2) Columbus Drive and Abercorn Street, and (3) West Broad and Broughton Streets. The intersection of Skidaway, Bonaventure, and Pennsylvania was updated to conform to higher safety standards.

One hundred new parking meters were purchased and installed during the year. All major malfunctioning meters were replaced with the new meters.

Selected work statistics from this department are displayed on the following page.

TRAFFIC ENGINEERING

	<u>1964</u>	<u>1965</u>
<u>Administration and Planning</u>		
Collision Diagrams	87	129
Traffic counts	61	97
Signal surveys	91	94
Other surveys	196	175
<u>Traffic Control</u>		
Signalized intersections	120	123
Traffic signs maintained	6,388	6,600
Street name signs installed	382	627
Center line and lane street markings painted (miles)	60	84
<u>Parking Meter Maintenance</u>		
Meters in use	1,836	1,925
Meters repaired	2,886	1,614
Meters installed	556	190
Meter income	\$150,588	\$155,545
<u>Street Lighting</u>		
Street lights in operation	2,900	2,936
Park and square lights in operation	50	54
<u>Accidents</u>		
Number of accidents	4,958	5,134
Number of vehicles registered (County)	78,850	80,928
Annual accident rate (per 100 registered vehicles)	6.1	6.3
Injuries	1,357	1,321
Deaths	11	12

POLICE DEPARTMENT

The Police Department is the agency responsible for the enforcement of laws which protect the life and property of every Savannahian. In addition to being an enforcement agency, the department also provides many services to the community.

Police officers provide information to all citizens who need assistance. First aid can be administered by any officer during an emergency situation. Each week a bicycle safety program is conducted at a different school. A driver training program is conducted in cooperation with another local service organization. Safety messages are regularly transmitted over radio and television and printed in the local newspapers. Conditions which require the attention of other city departments are reported to the appropriate department as the need arises.

During 1965 the department recorded and investigated 15,796 law violations. Major, (Part I), crime violations were reduced by 505 cases. The year also showed a 4.6% increase in the clearance of Part I crimes.

During its first full year of operation, the vice squad was responsible for 542 arrests. This year, portable two-way radios were added to improve in the detection of vice offenses and assure better coordination in apprehending the offenders.

Renovation of the interior and exterior of headquarters was completed during the year. The Records and Communications Unit centralized all police records.

A new two position dispatcher console was added to improve the response to calls for public assistance. In addition, a PBX switchboard was installed placing all city phones under one general telephone number and one switchboard.

A new gym, the combining of several other facilities, and the growth of the department's library also contributed to the improvements during the year.

Selected statistics of the Police Department are shown on the following page.

POLICEClearance Rates of Part I - (Major) Crimes

<u>Offense</u>	<u>1964</u>	<u>Cleared</u>		<u>1965</u>	<u>Cleared</u>	
		<u>No.</u>	<u>Percent</u>		<u>No.</u>	<u>Percent</u>
Murder	17	16	94.11%	17	15	88.23%
Manslaughter	3	3	100.00%	5	4	80.00%
Rape	32	15	46.87%	29	26	89.65%
Robbery	195	49	25.12%	155	66	42.58%
Agg. Assault	704	509	72.29%	959	563	58.70%
Burglary	1755	338	19.25%	1306	319	24.42%
Larceny (\$50.+)	767	100	13.03%	811	89	10.98%
Larceny (\$50.-)	1584	303	19.12%	1383	353	25.52%
Auto Theft	474	75	15.82%	361	94	26.03%
Total	5531	1408	25.82%	5026	1529	30.42%

Part II (Minor) Crimes

<u>Offense</u> ¹	<u>1964</u>	<u>1965</u>
Forgery	69	19
Embezzlement	171	130
Drug laws	8	13
Liquor laws	237	267
Gambling	95	48
Total	8,804	10,770

¹ Selected statistics

Vice Squad

Total arrests ²	493	542
----------------------------	-----	-----

² These arrests are a partial total of those reported under the Part II crimes category.

FIRE DEPARTMENT

The Fire Department is entrusted with the protection of the lives and property of the citizens of the City from damage and destruction by fire and explosive hazards. This department not only answers alarms to fight fires, but also responds to other public service needs such as inhalator and rescue services. In addition, an intensive fire prevention program is conducted through a continuing campaign of regular inspections.

During 1965, four major equipment purchases were made as part of the City's systematic program of equipment replacement and modernization. A hose truck, a 1,000 gallon pumper, and an 85 foot snorkel truck were purchased and delivered. Finally, in December, a contract for another 1,000 gallon pumper was awarded. This truck will be delivered in 1966.

A new training center at Bacon Park was completed. Training classes were inaugurated at the site in July. This new center offers better training facilities and will provide for more thorough training for all Fire Department personnel. Again, as in 1964, due to the improved alarm system, the number of false alarms declined. Total number of alarms received also declined, indicating fewer emergency situations throughout the year.

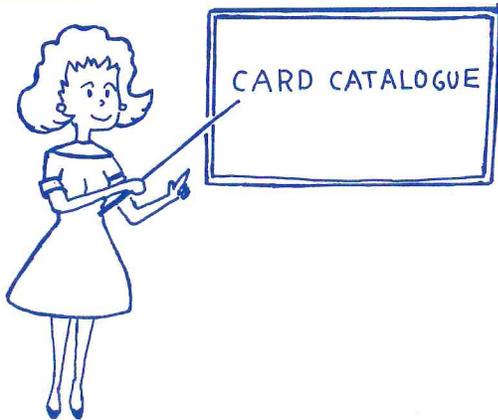
Exhibited on the following page are major work statistics of the Fire Department during 1964 and 1965.

	<u>FIRE</u>	
	<u>1964</u>	<u>1965</u>
Number of County fire service bills prepared	476	452
Number of fire protection subscribers (outside of City)	356	315
Amount of fire protection fees (outside City)	\$36,171	\$34,557
Station and field training (average hours per student)	184.7	189.1
Number of alarms received	1,776	1,586
False alarms	112	106
Calls for the inhalator	208	216
Other public service calls	293	184
Fires:		
Residential dwellings	437	418
Public buildings, business and industrial	130	94
Others (open areas, vehicles, etc.)	596	568
Fire losses	\$397,810	\$676,592
Number of fire prevention inspections conducted	4,594	4,261
Public buildings, business and industrial	2,907	2,846
Residential dwellings	1,047	569
Others	640	846

Cultural, Parks And Recreation



Library
Recreation Commission
Park and Tree Commission



CITY AND REGIONAL LIBRARY

The City and Regional Library serves not only Savannah but also Chatham, Effingham and Liberty Counties. The library is the central information center of the area, and offers support to local civic and cultural activities. Books, magazines, framed pictures, records, and other printed materials comprise the collection of resources.

The library budget for 1965 was the largest in its history. Below is a comparison of funds by contributor for 1964-1965.

<u>Source</u>	<u>1964</u>	<u>1965</u>
City of Savannah	\$223,527.	\$232,428.
State and Regional local governments	<u>115,463.</u>	<u>127,073.</u>
	\$338,990.	\$359,501.

In addition to the normal operating budget, a total of \$335,000. was allotted by the City of Savannah, and the State Department of Education, using federal funds, for the renovation and enlargement of the Main Library building. Construction was begun on June 30.

The Library Board and The Friends of the Library undertook a campaign to raise \$77,000. for funds to equip the enlarged Main Library. It began in May and was successfully completed in October.

A new bookmobile was acquired for Chatham County, making a total of three in service in the County. Overall, bookmobile service was increased from 29 to 35 routes within the County.

The largest circulation of books in the library's history, the total of books in the collection reaching the highest point ever, and the best financial support of all time, all helped to make 1965 a record year.

The following page reflects selected workload statistics of the library for 1964 and 1965.

LIBRARY

	<u>1964</u>	<u>1965</u>
<u>Active Borrowers</u>	52,501	56,002
<u>Items in Collection</u>		
Books	243,626	248,523
Newspaper and magazine subscriptions	666	499
Mounted pictures, prints, and postcards	17,793	18,009
Phonograph records	2,452	2,662
Books added	23,421	16,525
Books removed	10,159	12,656
<u>Loan Service</u>		
Books and magazines circulated	961,046	1,012,994
Framed pictures loaned	995	1,004
Records loaned	8,830	8,746
Children's story hours	239	277
<u>Reference Service</u>		
Reference queries	27,353	28,188
Books in collection	9,651	9,750

RECREATION COMMISSION

To the Savannah Recreation Commission is delegated the responsibility for organizing and supervising the City's public recreation program. This commission is also responsible for administering and maintaining all municipal recreation facilities and areas. This includes the major facilities: Municipal Auditorium, Grayson Stadium, Memorial Stadium, and the Sports Center; the Golden Age facilities, and the numerous playgrounds and athletic fields throughout the City.

Improvement of present equipment and construction of new facilities was one of the important phases of the Commission's program in 1965. A new lighted softball field at Intermediate and Meridian Roads was placed into service. Three fast-drying tennis courts were installed at Daffin Park. Two youth baseball diamonds were constructed at Bacon Park, and renovation of the Municipal Auditorium was completed.

The Commission's recreational programs also provided several highlights throughout the year. The First AAU State Swimming Meet was conducted in Savannah at the Daffin Park Swimming Pool. One of the softball teams from the City won the State Softball Tournament which was held in Savannah under the supervision of the Recreation Commission.

The Commission assisted in planning and conducting the First Annual Camellia Youth Football Bowl.

The District Track Meet was held in Savannah. Savannah won third place out of the six cities participating.

The following page lists some selected workload statistics of the Recreation Commission for 1964 and 1965.

RECREATION

	<u>1964</u>	<u>1965</u>
<u>Director's Office</u>		
Public visitors received	7,719	7,824
News releases prepared	24	47
Telephone calls received	15,774	15,210
Service orders prepared	399	407
<u>Sports and Playgrounds</u>		
Baseball games	300	979
Softball games	750	995
Football games	112	153
Basketball games	475	515
Other events (Tennis, track and field, volleyball, tournaments, special events, cross country)	2,288	2,491
Art and craft classes conducted	525	614
Total Participants - ALL EVENTS	39,919	53,535
<u>Golden Age</u>		
Golden Age members	1,200	2,500
Total participation	27,235	67,687
City Club members	700	2,685
Total participation	12,072	63,205
<u>Swimming Pool</u>		
Public swimmers	11,200	12,300
Participants in swimming lessons	2,470	4,800
<u>Facilities</u>		
Number of times used:		
Auditorium	139	184
Grayson Stadium	177	189
Memorial Stadium	26	30
Sports Center	96	70
<u>Building and Grounds Maintenance</u>		
Repairs to equipment	2,244	2,738
Equipment items built	448	547
Acres of grass cut	3,312	4,571

PARK AND TREE COMMISSION

The Park and Tree Commission is responsible for the maintenance and improvement of the parks, squares, grass plats, and cemeteries in the City of Savannah. It is also responsible for the trimming and removal of trees in street right-of-ways.

The Commission maintains 89 various kinds of parks which have a land area of about 225 acres. It also maintains and operates four cemeteries; Bonaventure, Greenwich, Laurel Grove, and Laurel Grove South.

During 1965, the basic development of Nathaniel Greene Park was completed. This included sowing grass, installing walks, lights, and benches, and planting trees. The sprinkler system and walks were also completed in Greene Square.

Through the joint efforts of Forward Savannah, the Savannah Electric and Power Company, and the City, a new river-front park was established.

A new section was added to Bonaventure Cemetery. This section, designated section "U" contains approximately 180 lots which are now ready for sale.

A tabulation of some of the various activities of the Park and Tree commission is shown on the following page.

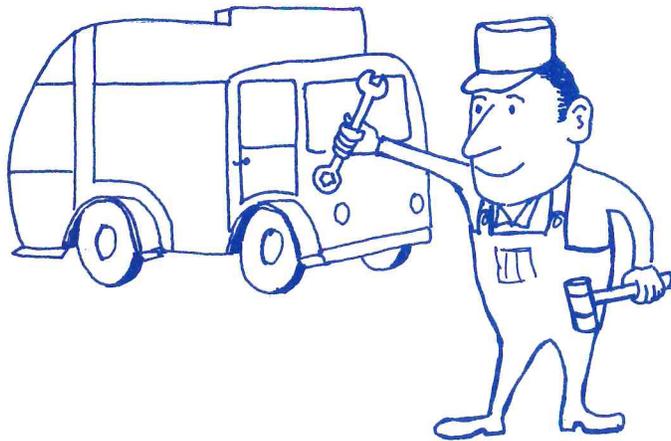
PARK AND TREE COMMISSION

	<u>1964</u>	<u>1965</u>
<u>Administration</u>		
Work orders prepared	1,630	3,634
Permits to install memorials issued	196	294
<u>Park Maintenance</u>		
Number of parks maintained	87	89
Number of acres included	200	225
<u>Tree Maintenance</u>		
Trees planted	284	586
Trees trimmed	4,511	9,710
Trees removed	270	415
Stumps removed	345	398
Plants and shrubs planted	3,067	3,804
<u>Cemeteries</u>		
Burials recorded	619	535
Perpetual care lots maintained	2,235	2,263
Acres of general care area	274	274

Interdepartmental Services



**Data Processing Center
Central Services Department**



DATA PROCESSING CENTER

The Data Processing Center has been established as a joint effort by the City of Savannah and Chatham County to provide services to these two agencies. This involves tax billings, record keeping, utility billing, and other statistical services to the using agencies. In addition, the center is continually creating and developing computer programs, systems and procedures for more efficient operation with less cost to the users.

During 1965, the conversion from tabulating machines to the IBM 1440 computer system was completed. The standard key punch machines were exchanged for faster models.

One electronic data processing system, designed to meet the needs of the City and County for the real property tax, was developed during the year. Work was initiated on a system for water billing, but this system was not completed.

The amount of money charged to users, per unit of time, steadily decreased from a high of \$268.87 in January to a low of \$176.34 in December.

Work statistics for the center are as follows:

	<u>1964</u>	<u>1965</u>
Systems developed	0	1
Programs developed	7	68
Hours computer used for production	30	1, 347

CENTRAL SERVICES

The Central Services Department was organized in 1965 to enable the City to more efficiently organize its interdepartmental maintenance responsibilities. The department is divided into four activities; Central Garage, Electrical Maintenance, Building Maintenance, and Electronic Equipment Repair.

The Central Garage is responsible for the maintenance, repair, and servicing of all City owned equipment except fire vehicles. During 1965 a night shift was organized which decreased the down time of vehicles used during the day. The garage stockroom was reorganized. All parts were placed on stock control cards and in bins. A complete maintenance record is kept for all vehicles and equipment maintained by the Central Garage.

Electrical Maintenance provides electrical installation and maintenance services to the various using departments. This department also provides service to house movers when traffic signals must be moved. During the year, a more definite electrical maintenance schedule was established. Traffic controllers and water pumping equipment were placed on a regular maintenance program.

Shops and Building Maintenance performs maintenance services for various public facilities. A comprehensive survey of maintenance requirements on public buildings and facilities was made and from this a Shop and Building Maintenance Program was formulated for 1966.

Electronic Equipment Repair maintains and installs all radio and electronic equipment, including electronic traffic light controllers and detectors, for all City departments. At the end of 1965 a new console was installed at the Police Barracks.

Comparative workload statistics for the department during 1964 and 1965 appear on the following page.

CENTRAL SERVICES1965Central Garage

Equipment records maintained	432
Equipment specifications written	62
Gallons of gas dispensed	494,537
Gallons of diesel fuel dispensed	43,638
Tire repairs	2,600
Items issued	38,026
Number of maintenance jobs	12,497

Electrical Maintenance

Number of maintenance jobs	2,991
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Shops and Building Maintenance

Number of maintenance jobs	252
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Electronic Equipment Repaired

Radios repaired	1,679
Radios installed	51
Electronic traffic control maintenance (hours)	526

Capital Improvements



1965
CAPITAL IMPROVEMENTS PROJECTS
STARTED OR COMPLETED

Residential Street Paving Projects

Projects combining street paving, drainage, sanitary sewers, and water improvements.

New Mexico Street	-	Goebel Avenue to Capital
32nd Street	-	Dieter to Bee Road
Grove Street	-	Anderson to 34th Street
Screven Avenue	-	Elgin to Forester
74th Street	-	Habersham to Grove
Newell Street	-	Augusta Avenue to East Lathrop Avenue
Golden Street	-	Eagle to Millen Lane
Church Street	-	Eagle to Millen Lane
33rd Street	-	Drayton to Abercorn

Projects combining street paving, drainage, and water improvements.

32nd Street	-	Drayton to Abercorn
35th Street	-	Ott to Waters Avenue
35th Street	-	West Broad to Burroughs
36th Street	-	Live Oak to Cedar
39th Street	-	Skidaway Road to Wessels Avenue
47th Street	-	Stevens to Hopkins
60th Street	-	600 Block
61st Street	-	Reynolds to dead end
65th Street	-	Atlantic Avenue to Paulsen
Baker Street	-	Augusta Avenue to Bay
Fell Street	-	Augusta Avenue to Bay
Sugden Street	-	Augusta Avenue to Richards
Alpine Drive	-	Roger Wood Drive to White Bluff Road
Colonial Drive	-	Skidaway Road to Magnolia Avenue
Parkwood Loop	-	Skidaway Road to Parkwood Annex
Oakdale Subdivision		
Johnston Street	-	Atlantic Avenue to Waters Road
McLaws Street	-	Canal to Harmon
Early Street	-	Atlantic Avenue to Waters Road
Paulsen Street	-	Lee to Kensington Park
Harmon Street	-	Lee to Johnston

Projects combining street paving and water improvements.

Gugle Street	-	Jenks to Brittany
Eppinger Street	-	Jenks to Brittany
40th Street	-	Bulloch to Harden
46th Street	-	Florence to Bulloch
47th Street	-	Florence to Stevens

Connector Street Paving Projects

Projects combining street paving, drainage, sanitary sewers, and water improvements.

Magazine Avenue	-	Cornwall Street to Railroad Row
Richards Street	-	East Lathrop Avenue to Ferrill

Projects combining street paving and water improvements.

Gwinnett Street	-	Crosby to City Limits
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Street paving projects.

River Street	-	Along the river front park
Chatham Crescent	-	Victory Drive to 46th Street
37th Street	-	Relocation of 16 utilities in connection with the interstate project

Street Resurfacing Projects

LaRoche Avenue	-	In City portion
East Bay Street	-	Randolph to Commerce

Miscellaneous Paving Projects

Entrance to Fairway
Oaks Subdivision
Circle at golf course

Drainage Projects

Franklin and Winter Streets		
Bee Road at 50th Street		
Sunset Boulevard	-	Helen to Hazel

Skidaway at Sunset Boulevard
Howard Street at Gwinnett

Water Projects

Modification of city wells # 2, # 6, # 8, and # 11

Modification of Wilmington Island pumps

Rebuild city well # 4

Install standby engines at wells # 4 and # 9

Install water line for St. Joseph's Hospital

Improvement of supply and treatment at

Southeastern Shipyard for Flintkote Plant

Elevated tank for Windsor Forest and Wilshire

Estates area

Largo Drive High School

Bel-Aire Subdivision

Clermont Circle

Chevy Chase Road

Maywood Avenue

Bel-Aire Drive

Colonial Oaks Subdivision

Plantation Drive

Spanish Moss Road

Spanish Moss Court

Hermitage Court

Mayfair Subdivision

Marlborough Way

Queensbury Street

Kent Drive

DeRenne Avenue - relocate utilities

Sanitary Sewers

Early Street	-	700 Block
42nd Street	-	West Broad to Montgomery
Levy Avenue	-	1900 Block
Ferrill Street	-	Augusta Avenue to Richards
Janet Drive	-	Abercorn to White Bluff Road
Skidaway Lane	-	3100 Block
Riveria Drive	-	Betty Drive to Foss Drive
St. John's Avenue		
at Skidaway Road		
DeRenne Avenue and		
Skidaway Road		

47.

DeRenne Avenue By-pass
Groveland Subdivision
Grove Drive
Camelot
Rehabilitation of Brookview and Halcyon Bluff lift station
Wilshire Estates oxidation pond
Engineering designs for:
River Street interceptor
Laura Street interceptor
Victory Drive -Hopkins Street interceptor
Fairway Oaks and Kensington lines
Industry Drive interceptor

Public Buildings

Improvements to Main Library building
Completion of remodeling Police and Court building
Completion of auditorium renovation
Improvements to interior and roof of Gamble Building
Repairs to roof of City Hall
Improvements for Central Services

Parks and Squares

Section "U" opened at Bonaventure Cemetery
Nathaniel Greene Park improvements
Lighting for Button Gwinnett Monument
Factors Walk improvements
River front park improvements

Recreation

Renovation of three tennis courts
Construction of Bacon Park ball diamonds
Improvements to tent camp site
Construction of a comfort station

Traffic Engineering

Traffic signals installed at:
West Broad and Victory Drive
Abercorn Street and Columbus Drive
West Broad at Broughton

Temporary signals installed at:
DeRenne Avenue and Montgomery
DeRenne Avenue and Bull
DeRenne Avenue and Abercorn

