1. Approval of the summary/final minutes for the City Manager’s Briefing of October 1, 2015.

2. Approval of the summary/final minutes for the City Council meeting of October 1, 2015.

3. An appearance by members of the Family Promise of Greater Savannah to receive a proclamation declaring the week of October 18, 2015, Family Promise of Greater Savannah Week.

4. An appearance by the Consumer Credit Counseling Service of the Savannah Area Inc. to recognize the organization’s 50th Anniversary.

**ALCOHOLIC BEVERAGE LICENSE HEARINGS**

5. Joyce Griggs for The Griggs Group, LLC t/a Alive Mini Market, requesting beer and wine (package) license at 707 Harmon Street, which is located between East Gwinnett Street and Wolf Street in District 2. The applicant plans to operate as a convenience store. (New request/existing business) Continued from the meeting of October 1, 2015.

6. Michael L. Hebron for Island Hospitality Management III, Inc. t/a Springhill Suites by Marriott, requesting to transfer liquor, beer and wine (drink) license with Sunday sales from William Wade at 150 Montgomery Street, which is located between Oglethorpe Avenue and York Street in District 2. The applicant plans to continue to operate as a hotel. (New management/existing business)

7. Tonlya Boyd for Exclusive Bar & Grille, requesting liquor, beer and wine (drink) license at 2003 Greenwood Street, which is located between Pennsylvania Avenue and Nevada Street in District 3. The applicant plans to operate as a bar/lounge. (New ownership/management)
8. Antonio S. Pinto for Concord Payroll – Midtown LL, LLC t/a Hampton Inn & Suites Midtown, requesting to transfer liquor, beer and wine (drink) license with Sunday sales from Mark Stratton at 20 Johnston Street, which is located between Abercorn Street and White Bluff Road in District 4. This location was previously approved for a transfer on August 20, 2015. The applicant plans to continue to operate as a hotel. (New management/existing business)

9. Antonio S. Pinto for Concord Payroll – Savannah LL, LLC t/a Hilton Garden Inn Midtown, requesting to transfer liquor, beer and wine (drink) license with Sunday sales from Mark Stratton at 5711 Abercorn Street, which is located between Johnston Street and Janet Drive in District 4. This location was previously approved for a transfer on August 20, 2015. The applicant plans to continue to operate as a hotel. (New management/existing business)

PETITIONS

10. Requesting License for Encroachment and Right-of-Way Work and Maintenance Agreement for Various Improvements within Oglethorpe Lane - Petition 140874. Josh Espinosa (Petitioner) on behalf of the Independent Presbyterian Church (Property Owner) is requesting the right to make extensive landscape, hardscape, and streetscape enhancements to W. Oglethorpe Lane (between Bull and Whitaker Streets adjoining the church). These improvements will be made at the expense of the church and will beautify the public right-of-way. Specifically, the owner is proposing the following:

1. Bluestone sidewalk pavers in place of existing concrete sidewalks.
2. Subterranean roof downspout connections to the City storm drain system to reduce discharge onto public sidewalks.
3. Installation of an irrigation system and landscaping.
4. Low voltage conduit and landscape lighting.
5. Communication conduit between various church buildings.
7. Partitions for trash carts.
8. Install gate to enclose a trash dumpster.

The property owner is also proposing the use of brick pavers, granite curbs and in-lays, and bike racks within the roadway of Oglethorpe Lane. These additional roadway improvements are standard materials that will be reviewed and potentially accepted as dedicated roadway enhancements via a separate road permitting and dedication process.

The proposed improvements have been reviewed by the Metropolitan Planning Commission and have been issued a Certificate of Appropriateness (COA).
The Bureau of Public Works, Development Services Department, Sanitation Department, Legal Department, and Real Property Services Department have reviewed the petition and offer the following conditions to approval:

1. The referenced work must follow all the stipulations listed in the COA and are subject to review and permitting by relevant City departments.
2. All new sidewalks, sidewalk improvements, additions, and/or modifications must meet the latest ADA standards.
3. Where possible, it is requested that downspouts be constructed with a covered trough through the sidewalk such that discharge is directly to the street gutter and not onto the sidewalk. If petitioner feels that this is not a viable option they are required to coordinate with City Stormwater and Streets Maintenance staff to review potential alternatives.
4. Private utilities are not permitted to cross the public rights-of-way. Therefore, proposed road crossings for low voltage lighting, communications, and irrigation will not be permitted.
5. Encroaching building fixtures will be subject to the property owner entering into the City’s standard Revocable License for Encroachment Agreement.
6. Encroaching right-of-way improvements (that are not building fixtures) will be subject to the property owner entering into a Right-of-Way Work and Maintenance Agreement.

Recommend approval to allow encroachment and right-of-way improvements requested by Independent Presbyterian Church via petition 140874, subject to the conditions noted. (A map and exhibit are attached.) Recommend approval.

**ORDINANCES**

**Second Readings**

11. An Ordinance to Revise the Tour Service for Hire Ordinance. An ordinance to amend Part 6, Licensing and Regulation, Chapter 1, Business and Occupations, Article R. Tour Service for Hire, of the City Code. Changes include:

- Changes to definitions, including re-definition of “Tour Guide”, to reflect elimination of the testing and permitting requirements and identification of specific restricted areas (Sec. 6-1502);
- Removal of sections containing provisions inconsistent with elimination of the testing, qualifications and permitting requirements (Sections 6-1508, 6-1511, 6-1513, 6-1514, 6-1515, 6-1516, 6-1517, 6-1518, 6-1519, 6-1520 and 6-1521);
• Revisions to require tour companies to obtain a business tax certificate, and register their tour guides with the City;
• Revisions to require tour guides to display identification, as set forth in the proposed new Section 6-1512;
• Revisions to reflect a shift in internal regulatory oversight from Parking Services to Tourism (Sections 6-1522, 6-1523, 6-1524, 6-1525, 6-1529, 6-1530, 6-1536, 6-1537, 6-1543, 6-1546, 6-1547, 6-1549 and 6-1550).
• Revisions to eliminate the provisions concerning designation of “hot spots” and, instead, prohibiting tour guides from conducting tours in restricted areas, which are predominantly residential, during certain hours. The restricted areas are:
  • The 400 and 500 blocks of East St. Julian Street and Washington Square from 8 p.m. to 10 a.m. (Nov. 1\textsuperscript{st} through Feb. 28\textsuperscript{th}) and 9:30 p.m. to 10 a.m. (March 1\textsuperscript{st} through October 31\textsuperscript{st}).
  • The area of the city which is south of Liberty Street and east of Lincoln Street, from 12:00 a.m. to 8 a.m. year-round.

**MISCELLANEOUS**

12. **Final Plat – Highland Falls, Phase 3.** Recommend approval of a major subdivision plat of Highland Falls, Phase 3, containing 26 single family residential lots located off of Highlands Boulevard in District 1. **Recommend approval.**

**BIDS, CONTRACTS AND AGREEMENTS**

13. **Land Lease of Future Park Site in Kensington Park.** A land lease has been negotiated between the City of Savannah (Tenant) and the Kensington Park Association, Inc. (Property Owner) for the use of an unimproved four acre parcel located at 101 Althea Court in the Kensington Park subdivision (PIN 2-0131-05-012). The site is a rare, large vacant parcel well-located in the midst of an established residential district, just a couple blocks north of an elementary school. The City plans to develop new public recreation facilities at the site and the first phase of improvements is proposed to include a new playground and parking area.

The term of the lease is twenty (20) years with the option for an additional twenty (20) years. The annual rent will commence at four hundred eighty dollars ($480.00) and escalate at the rate of two percent (2\%) per year. Therefore, total rent over the initial twenty-year term will be $11,663.
Recommend authorizing the City Manager to execute a long-term land lease of 101 Althea Court (PIN 2-0131-05-012) from Kensington Park Association, Inc. (An aerial map is attached.) Recommend approval.

14. Well Maintenance – Annual Contract – Event No. 3372. Recommend approval to award an annual contract for well maintenance services to Woodrow Sapp Well Drilling, Inc. in the amount of $114,500.00. The services will be used by Water Supply and Treatment Department for maintenance of well sites.

This bid was advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days. The bidders were:

L.B. Woodrow Sapp Well Drilling, Inc. (D - Brunswick, GA) (D) $114,500.00
Rowe Drilling Co. (D) $119,040.00

Funds are available in the 2015 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/Well Preventative Maintenance Program (Account No. 311-9207-52842-WT0814). A Pre-Bid Meeting was conducted and one vendor attended. (D) Indicates non-local, non-minority owned business. Recommend approval.

15. Repainting of Street Lights and Traffic Signal Poles – Annual Contract – Event No. 3525. Recommend approval to award an annual contract for painting services to E & D Coating, Inc. in the amount of $63,751.00. The services will be used by the Streets Maintenance Department for the repainting of street light and traffic signal poles in various locations around the City.

The bid was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The bidders were:

L.B. E & D Coating, Inc. (Savannah, GA) (B) $63,751.00
Mitchell & Everett Construction (D) $31,700.00*
Miller Painting Company (D) $98,250.00

Funds are available in the 2015 Budget, General Fund/Traffic Engineering/Other Contractual Service (Account No. 101-2103-51295). A Pre-Bid Conference was conducted and two vendors attended. (B) Indicates local, non-minority owned business. (D) Indicates local, non-minority owned business. * Indicates low bidder not meeting specifications. Recommend approval.
16. **Panasonic Toughbooks – Event No. 3536.** Recommend approval to procure Panasonic Toughbook laptops from ARC Acquisition, Inc. in the amount of $38,572.10. The laptops will be used by Information Technology Department to replace Public Safety field laptops which are no longer operational.

The bid was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The bidders were:

L.B. ARC Acquisition, Inc. (Austin, TX) (D) $38,572.10
Firmament Solutions, Inc. (D) $48,524.50
CDW Government, LLC (D) $48,706.20
En Pointe Technologies, LLC (D) $56,506.70
Omni Systems, Inc. (A) $62,136.00

Funds are available in the 2015 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/Public Safety Video Surveillance (Account No. 311-9207-52842-OP0136). A Pre-Bid Conference was held and no vendors attended. (A) Indicates local, minority owned business. (D) Indicates non-local, non-minority owned business. Recommend approval.

17. **License Plate Reader Solution – Annual Contract – Event No. 3568.** Recommend approval to award an annual contract for license plate readers to TJ Madden and Associates in an amount not to exceed $80,000.00. The license plate readers will be used to provide Savannah-Chatham Metropolitan Police Department officers with the ability to capture and respond to data from their patrol vehicles.

The proposal was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The proposers were:

B.P. TJ Madden and Associates (Braselton, GA) (D) $31,478.00
Secure Watch 24 LLC (D) $36,161.00
Applied Intelligent Systems (D) $44,898.00
L-3 Communications (D) $38,750.00
Federal Signal Corporation (D) $43,253.00
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Funds are available in the 2015 Budget, Condemned Assets Fund/Condemned Funds – Federal/Equipment (Account No.102-4121-51520). A Pre-Bid Conference was held and three vendors attended. (D) Indicates non-local, non-minority owned business. Recommend approval.

18. Savannah River Landing Dock Repairs – Event No. 3575. Recommend approval to award a contract for construction services to Myrick Marine in the amount of $648,000.00. The services will be used to repair the Riverwalk Dock adjacent to the Savannah River Landing site. Boat wake has caused damage to the existing dock. The project will require the removal of the damaged sections of dock and replace those sections with a wave attenuator that will absorb the impact of the wake. The project will also install utility service pedestals that will provide shore power.

The bid was advertised, opened, and reviewed. Of the four pre-qualified bidders, two submitted bids for this project. Delivery: As Requested. Terms: Net 30 Days. The bidders were:

L.B. Myrick Marine Contracting Corporation (Garden City, GA) (D) $648,000.00
TIC – The Industrial Company (B) $723,395.00

Funds are available in the 2015 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/Riverwalk Dock Repairs (Account No. 311-9207-52842-OP0149). A Pre-Bid Conference was conducted and two vendors attended. (B) Indicates local, non-minority owned business. (D) Indicates non-local, non-minority owned business. Recommend approval.

19. Aruba WLAN Upgrade – Sole Source – Event No. 3629. Recommend approval to procure Aruba WLAN Upgrade services from Layer 3 Communications in the amount of $131,825.50. The services will be used to upgrade City-wide the Aruba controllers, access points, and remote office units for security updates and AP control by Information Technology Department.
The reason this is a sole source is because Layer 3 Communications holds the maintenance contract for the City of Savannah network and is the registered reseller of Aruba to the City of Savannah.

Delivery: As Requested. Terms: Net 30 Days. The bidder was:

S.S. Layer 3 Communications (Norcross, GA) (D) $ 131,825.50

Funds are available in the 2015 Budget, Computer Replacement Fund/Computer Purchases/Other Costs (Account No. 612-9240-52842). A Pre-Bid Conference was not conducted as this is a sole source procurement. (D) Indicates non-local, non-minority owned business. Recommend approval.

20. Caustic Soda – Annual Contract Renewal – Event No. 3642. Recommend approval to renew an annual contract for caustic soda with Colonial Chemical Solutions in the amount of $44,100.00. The caustic soda will be used for the treatment of wastewater by Water Reclamation Department.

This is the first of three renewal options available.

Bids were originally received September 30, 2014. Delivery: As Needed. Terms: Net 30 Days. The bidders were:

L.B. Colonial Chemical Solutions (Savannah, GA) (B) $44,100.00
Univar USA, Inc. (D) $45,400.00
PVS Minibulk, Inc. (D) $49,800.00
Vista Supply & Services (D) $62,500.00
The Dycho Company, Inc. (D) $51,800.00

Funds are available in the 2015 Budget, Water and Sewer Fund/Regional Plants/Chemicals (Account No. 521-2554-51323). A Pre-Bid Conference was not conducted as this is an annual contract renewal. (B) Indicates local, non-minority owned business. (D) Indicates non-local, non-minority owned business. Recommend approval.

21. Meter Boxes and Lids – Annual Contract Renewal – Event No. 3645. Recommend approval to renew an annual contract to procure meter boxes and lids with Ferguson Waterworks, Inc. in the amount of $19,743.06, with HD Supply in the amount of $27,588.06, and with Consolidated Pipe & Supply in the amount of $124,000.00 for a total of $171,331.12. The meter boxes and lids will be used for commercial, residential, and agricultural use.

These items were awarded to the lowest bidder for each category. The meter boxes and lids are maintained in inventory at the Central Warehouse and are used by the Water Distribution Department for new connections to the water system and to replace those that are damaged.
This is the second of two renewal options available.

Bids were originally received September 10, 2013. This bid was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The bidders were:

L.B. Consolidated Pipe & Supply Co. (Garden City, GA) (D) $177,700.30  
L.B. Ferguson Waterworks (Pooler, GA) (D) $182,069.54  
L.B. HD Supply Waterworks, Ltd. (Pooler, GA) (D) $189,801.00

Funds are available in the 2015 Budget, Internal Service Fund/No Department/Inventory-Central Stores (Account No. 611.0000.11330) and Water Distribution/Construction Supplies & Materials (Account No. 521.2503.51340). A Pre-Bid Conference was not conducted as this is an annual contract renewal. (D) Indicates non-local, non-minority owned business. Recommend approval.

Recommend approval to renew an annual contract for protective coating services with Dun-Right Services, Inc. in the amount of $302,113.24. The services will include all labor, materials, and equipment required for protecting and/or rehabilitating the interior of concrete sanitary sewer structures at various lift stations. Coating application protects concrete structures from hydrogen sulfide acid generated by microbiological sources present in the municipal wastewater environment. The protective coatings also eliminate infiltration, repair voids, and enhance the structural integrity of the sanitary sewer structure. The vendor has requested a four percent (4%) increase for this renewal from the previous year in which they received a ten percent (10%) increase, and the Sewer Maintenance Department has agreed to this increase. Dun-Right Services, Inc. still remains the lowest bidder.

This is the last of two renewal options available.

Bids were originally received December 31, 2012. This bid was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The bidders were:

L.B. Dun-Right Services (Florence, SC) (D) $ 264,085.00  
Morris & Associates (D) $ 369,986.50  
E & D Coatings (D) $ 394,293.00

Funds are available in the 2015 Budget, Capital Improvement Projects/Other Costs/Sewer Line Rehabilitation (Account No. 311-9207-52842-SW0131). A Pre-Bid Meeting was not conducted as this is an annual contract renewal. (D) Indicates non-local, non-minority owned business. Recommend approval.
23. SCMPD Training Center Energy Management Control System – Sole Source – Event No. 3666. Recommend approval to procure an energy management control system from Mock Plumbing and Mechanical in the amount of $28,750.00. The system will be installed at the new SCMPD Public Safety Training Center. It will provide and implement direct digital control and energy management control of all HVAC equipment, including BACnet open communication protocol for seamless interface to the City of Savannah's existing web based Carrier i-Vu Controls system.

This is a sole source because this company is the only supplier authorized to work on this equipment. Delivery: As Requested. Terms: Net 30 Days.

S.S. Mock Plumbing and Mechanical (Savannah, GA) (B) $28,750.00

Funds are available in the 2015 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/Savannah Public Safety Metroplex (Account No. 311-9207-52842-PB0836). A Pre-Proposal Conference was not conducted as this is a sole source procurement. (B) Indicates local, non-minority owned business. Recommend approval.

24. Woodward and Associates in the amount of $36,000 – Savannah/Hilton Head International Airport. The Savannah Airport Commission requests approval to renew one (1) year agreement with Woodward and Associates in the amount of $36,000. Woodward and Associates will continue to provide support to the Savannah/Hilton Head International Airport as mutually-agreed government relations, primarily associated with the Federal Aviation Administration (FAA). This will include assisting the airport in efforts to continue its operational and financial viability and growth. In consideration of these services, the Savannah/Hilton Head International Airport will pay upon receipt of a monthly invoice the sum of three thousand dollars ($3,000) as a retainer. In addition, the airport will pay reasonable expenses including but not limited to, local and out-of-town travel, overnight travel and actual expenses and other related expenses. Woodward and Associates will maintain records of expenses. Recommend approval.

25. In/Sync Traffic Signal Control System for a cost not to exceed $250,000.00 – Savannah/Hilton Head International Airport. The Savannah Airport Commission requests approval of a contract with Rhythm Engineering to purchase and install an In/Sync Traffic Signal Control System for a cost not to exceed $250,000.00. In/Sync is a real-time adaptive traffic signal control solution. The In/Sync system enables traffic signals to synchronize in real-time and adapt to actual demand. In/Sync combines real-time detection with real-time signalization changes. In/Sync converts signalization variables – including state, sequence, and length of green time – into options that can be dynamically selected and adjusted. The system constantly measures volume (the number of vehicles) and delay (the time vehicles spend waiting) on each approach, and instantly decides the best way to reduce those numbers.
In/Sync synchronizes a series of traffic signals, creating progression along a series of intersections based on demand, allowing platoons of vehicles to get several green lights in a row without slowing or stopping progression. In/Sync gives you live, interactive access to the traffic conditions on the corridor. In/Sync video detection uses digital cameras to measure traffic occupancy, queue length, and delay in real-time. You have direct access to camera views and settings. The cameras used with In/Sync provide 360 degree live monitoring of an entire intersection of up to four approaches. In/Sync is being purchased by the City of Pooler, and SAC will piggy-back on Pooler’s contract so all the signals on Pooler Parkway/ Airways Avenue between U.S. 80 and the airport terminal will be synchronized to minimize delays to all traffic on the corridor including traffic to the terminal and traffic to major employers like Gulfstream and major residential and shopping areas. This also will prevent traffic from backing up down the I-95 exit ramps which discourages traffic to the airport and to the airport area. The airport’s part of the system is in the City and will be operated and maintained by the City of Savannah. Recommend approval.

26. Security Checkpoint, FIS, and South Terminal Expansion Project, $145,600.00 – Savannah/Hilton Head International Airport. The Savannah Airport Commission requests approval of Task Order No. 14 with URS Corporation Southern for the Security Checkpoint, FIS, and South Terminal Expansion Project in the amount of $145,600.00. URS will furnish engineering design services required to complete a concept study for a south addition to the airport terminal. The addition will include expansion/relocation of TSA security screening at the concourse level sized to support future passenger loads up to passenger enplanement levels of 3 million; a lower-level Federal Inspection Station (FIS) to process 200 to 400 international passengers per hour; and a south concourse for 2 to 4 additional aircraft gates for a to-be-defined aircraft fleet mix. Recommend approval.

27. Mill and Overlay Airways Avenue/Crossroads, Terminal Roads, and Airways Avenue to I-95 Lane Extension, Field Order No. 1, not to exceed $48,000.00 – Savannah/Hilton Head International Airport. The Savannah Airport Commission requests approval of Field Order No. 1 with R.B. Baker Construction, in an amount not to exceed $48,000.00 for the Mill and Overlay Airways Avenue/Crossroads, Terminal Roads, and Airways Avenue to I-95 Lane Extension project. This field order will amend the current contract with R.B. Baker for overlaying Aggett Drive which is a 2015 budgeted project. The current Mill and Overlay project includes competitive unit price asphalt costs which were considerably lower than the estimate. Aggett Drive is the final phase of Engineering’s 10 year roadway rehabilitation project which will complete the resurfacing of the Airport roadway system. Recommend approval.
28. **Ford Explorer Police Interceptor – Savannah/Hilton Head International Airport.** The Savannah Airport Commission requests approval for purchase of (1) Ford Explorer Police Interceptor for the Airport Public Safety Department from J.C. Lewis Ford in the amount of $25,762.00. This is a life-cycle replacement for unit 40 purchased in 2010.

Bidders were:

L.B. J.C. Lewis Ford, Savannah, GA (B) $25,762.00
    Wade Ford Inc., Smyrna, GA (D) $25,798.00
    Landers Ford, Collierville, TN (D) $27,569.00

(B)Indicates local, non-minority owned business.  (D)Indicates non-local, non-minority owned business.  Recommend approval.
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<td>0</td>
<td>$264,085.00</td>
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<td>3666</td>
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<td>SCMPD Training Center Energy Management Control System</td>
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<td>3379</td>
<td>N</td>
<td>One (1) Ford Explorer Police Interceptor</td>
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<td>Yes</td>
<td>120</td>
<td>7</td>
<td>3</td>
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Vendor(s)*

A. Local Minority Owned Business
B. Local Non-Minority Owned Business
C. Non-Local Minority Owned Business
D. Non-Local Non-Minority Owned Business
E. Woman Owned Business
F. Non-Local Woman Owned Business
G. Local Non-Profit Organization
25 W. Oglethorpe Avenue
Independent Presbyterian Church