



Proposed Subdivision/Plat

Subdivision/Plat Name: _____

Property Identification Number(s) (PIN): _____

Address or General Street Location (nearest street intersections): _____

Area of Subject Property (acres): _____ Water Provider: _____ Sewer Provider: _____

Current Zoning District(s): _____ Number of Lots: _____ Existing _____ Proposed

Purpose

Single-family
 Multi-family

Office
 Retail

Institutional
 Industrial

Sign
 Other

Subdivision/Plat Type

Minor Subdivision (1-3 lots)

Major Subdivision (4 or more lots)

Recombination

Easement

Submittal Type

Final Plat

Revision to Recorded Plat

Concept Plan (Sketch)

Property Owner(s)

Property Owner's Name: _____

Address: _____

City, State, Zip: _____ Fax: _____

Telephone: _____ Email Address: _____

Agent/Contact Person

Name/Firm: _____

Address: _____

City, State, Zip: _____ Fax: _____

Telephone: _____ Email Address: _____

Surveyor

Name/Firm: _____

Address: _____

City, State, Zip: _____ Fax: _____

Telephone: _____ Email Address: _____

Previous Submission

Has this tract been previously submitted as a subdivision to the City? Yes No

If yes, provide the following: Name of Subdivision: _____

Date Submitted: _____ File No.: _____

Variance(s) Requested (if applicable)

Please contact the Metropolitan Planning Commission (MPC) prior to submitting a Subdivision/Plat Application that requires a variance. Describe any variances requested and how each meet the criteria described in the City of Savannah Subdivision Regulations and Zoning Ordinance. The MPC must approve any plan that involves a request for a variance. Attach additional sheets if necessary.

Environmental Site Assessment (ESA) with Soil Borings

All applications for Final Subdivision Plat approval, except as listed below, shall be accompanied by an ESA for the property prior to approval. The ESA shall conform to the standards and requirements set forth in the City of Savannah Development Services Design Directive, and shall consist of an historical review of records, site reconnaissance, soil borings with location map, and report. The report shall be signed and sealed by a professional.

Has an ESA been conducted? Yes No **If yes, provide a copy with this application.*

If no, indicate which exceptions apply per Section 8-2031(b) of the Subdivision Regulations of Savannah, GA.:

An ESA shall not be required for subdivisions wherein:

- All proposed lots are already developed and built upon,
- The subdivision involves only a recombination of previously platted lots
- The subdivision is a minor revision of a recorded plat.

Has a waiver of the ESA requirement been requested? Yes No **If yes, provide a copy with this application.*

ESA Waiver Request for Minor Subdivisions. The City Engineer is authorized to waive proposed minor subdivisions from the ESA requirement if the owner provides the City Engineer with reasonable evidence that the property was never used as a landfill and that other environmentally dangerous situations do not exist. The property owner shall request the waiver in writing.

Reviews for Large Tracts of Land. Where a subdivision involves a large tract of land and is to be developed in phases, the Master Plan submittal for the entire tract shall not require an ESA, if approved by the City Engineer. The Final Plat(s) shall be accompanied by an ESA.

Narrative Statement

Attach a narrative statement to this application describing the subdivision and whether improvements are needed to provide access to public infrastructure to all new lots created by this subdivision plat. If no improvements are needed, please state that no infrastructure improvements are necessary. If improvements are required, the consulting engineer shall provide a statement and signed itemized cost estimate for review by City staff and an explanation of the planned improvements. **Both the narrative statement and construction bond estimate shall be stamped and signed by a registered Professional Engineer.**

Fee Schedule

Please include separate checks for plat review fee (due with application) and plat recording fee.

Major Subdivision Plat:

Payable to the City of Savannah: $\$500 + [\text{Final No. of Lots} \times \$150] = \$ \text{Total}$

Minor Subdivision Plat (includes Recombination Plats):

Payable to the City of Savannah: $\$200 + [\text{Final No. of Lots} \times \$150] = \$ \text{Total}$

Easement Plat:

Payable to the City of Savannah: $\text{No. of Sheets} \times \$150 = \$ \text{Total}$

Minor Revision to a Recorded Plat (no new lots):

Payable to the City of Savannah: $\text{No. of Sheets} \times \$85 = \$ \text{Total}$

Plat Recording Fee:

Payable to the Metropolitan Planning Commission: $\text{No. of Sheets} \times \$8 = \$ \text{Recording Fee}$
(Submit to MPC with recordable Final Plat)

Fees are subject to change.

Applicant Certification

I hereby certify that I am the owner or authorized agent of the property being proposed for subdivision, and that this proposed subdivision plat does not violate any covenants or deed restrictions, that all taxes applicable to this property have been paid and that there are no delinquent taxes outstanding. I hereby certify that I have answered all of the questions contained herein and know the same to be true and correct.

Printed Name of Applicant (Not Company Name)

Signature of Applicant

Date

Note: Site Development Plans (Construction Plans) for new subdivisions shall be submitted with a Site Development Permit Application.