

Electronic Plan Review Requirements Site Development Permits



**City of Savannah
Development Services**

September 17, 2014

Electronic Plan Review – Site Development Permits –

Effective October 1st, 2014,
the City of Savannah will accept
electronic submittals
for **Site Development Permit** submittals.
This electronic format is optional.



Electronic Plan Review

– Site Development Permits –

INITIAL SUBMITTAL :

- A **DVD or flash drive** with PDF copies of all submittal documents, including submittal letter, application, design calculations, etc.
- All PDF files must be in **one folder**, and must have “**Submittal #_Project Name_**” preceding the document name. Provide specific names for each document.
- Maximum PDF file size: **100 megabytes** per file



Electronic Plan Review

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Construction Plans:

- **One PDF** for entire set of construction drawings
- File Name: **Submittal #_Project Name_Date Submitted_Plans**
- Black and White only – **No Color.**
- **Graphic Scale:** Located in lower right corner of each page.
- Plans must be created using **True Type Fonts.**
- All drawings must be **electronically sealed**, signed, and dated.
- **Separate plan sheets** for Water & Sewer, Stormwater, Soil Erosion, and Landscaping.
- Include **AutoTurn exhibit** for all roads and parking lots.



Electronic Plan Review

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PAYMENT OF PERMITTING FEES:

Two options for submitting Permitting Fees:

1. Submit fee check with DVD/flash drive

OR

2. Pay the fee online in eTRAC after the submittal is made, the permit record is created, and the fee is invoiced through eTRAC.



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REVIEW PROCESS:

- The SPR Plan Reviewers will make mark-ups and comments directly on the PDF plans using a PDF writer.
- Reviewers have ten business days to complete their review once the electronic submittal is processed, typically within one business day of receipt.
- Once the review is complete by all reviewers, a PDF of the reviewed marked-up plans with a summary report of comments can be downloaded from eTRAC.
- Applicants can view the reviewed plans using any PDF reader.



CONSTRUCTION PLANS OF CUMBERLAND POINT AT THE HIGHLANDS PHASE II

PREPARED FOR:
COASTAL GEORGIA DEVELOPMENT GROUP, INC.

COLEMAN COMPANY, INC. JOB# 13-265

APRIL 2014

Site Plan Review Status
8/14/2014

	Approved	Approved with Conditions	Revisions Needed
Park and Tree	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Streets and Traffic	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Water and Sewer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
MPC	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fire	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Police	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



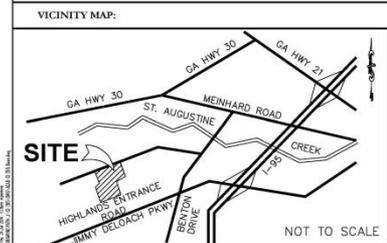

BY: [Signature]
I, GEORGE A. ...
A PROFESSIONAL ENGINEER
LICENSED IN THE STATE OF GEORGIA
NO. 13284

SITE DEVELOPMENT PLAN
 CUMBERLAND POINT AT THE HIGHLANDS, PHASE II
 PREPARED FOR:
 COASTAL GEORGIA DEVELOPMENT GROUP, INC.

COVER SHEET

DATE: 04/11/2014
SCALE: N.T.S.
JOB #: 13-265
DRAWN BY: MKJ
CHECKED BY: TGB

SHEET COV



PROJECT PREPARED BY:



COLEMAN COMPANY, INC.
17 PARK OF COMMERCE | SUITE 201
SAVANNAH, GA 31405
(912) 230-3041 | (912) 230-3058

REVISIONS

REVISION NO.	DATE	DESCRIPTION
1	05/30/2014	REVISED AS PER CSWD AND CITY OF SAVANNAH COMMENTS
2	07/28/2014	REVISED AS PER CITY OF SAVANNAH 3rd SUBMITTAL COMMENTS

PROJECT SITE DATA:

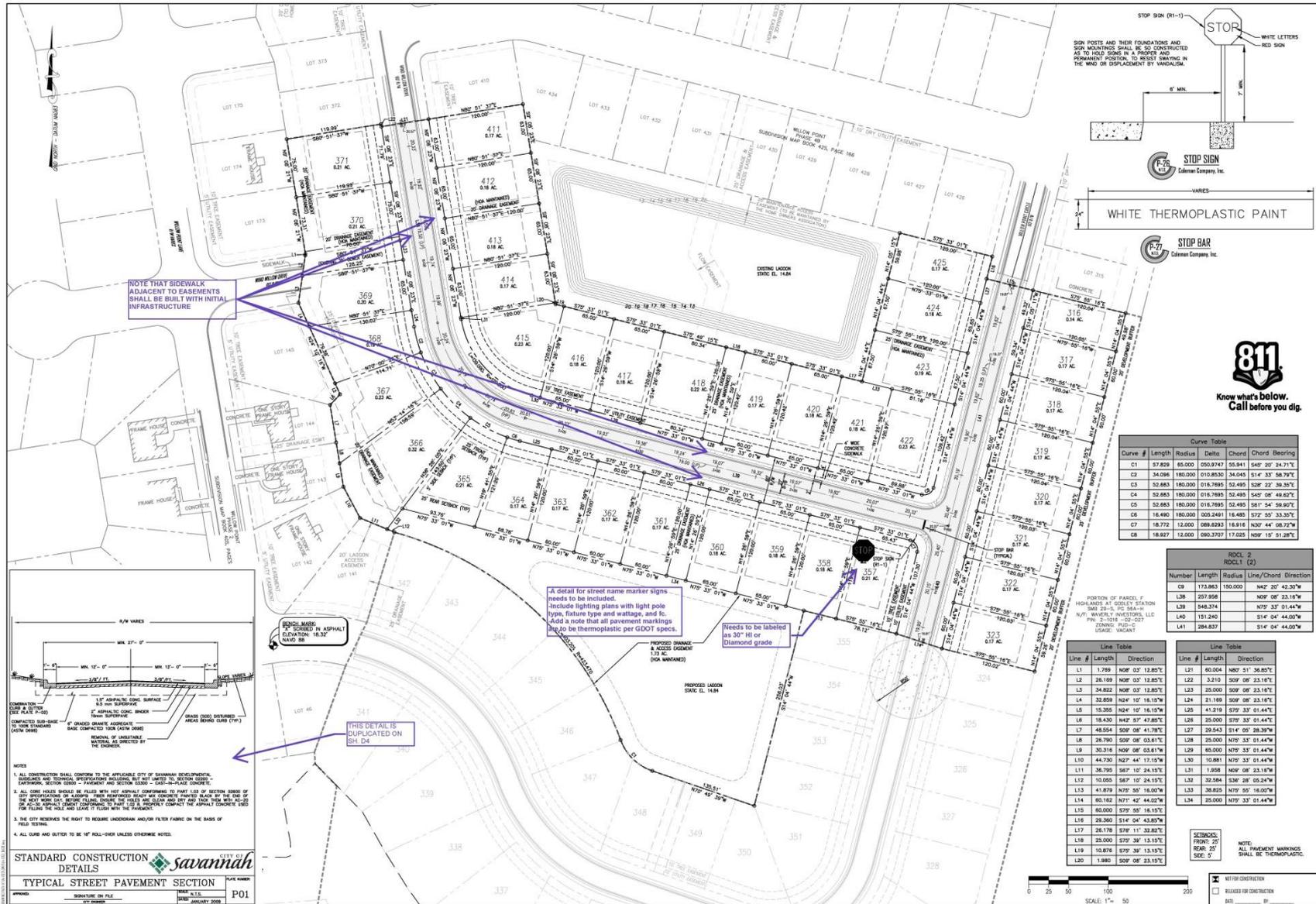
PROJECT SITE DATA	
PROJECT AREA:	± 14.27 ACRES (PHASE II)
DISTURBED AREA:	± 10.00 ACRES
PROJECT ADDRESS:	HIGHLANDS BLVD.
PROJECT CITY, STATE:	SAVANNAH, GA
PI#: LANDMARK 24	
OWNER NAME:	2702 WHATLEY AVENUE, SUITE B1
OWNER ADDRESS:	THUNDERBOLT, GA 31404
OWNER CITY, STATE:	912-525-3550
OWNER PH NUMBER:	PUD SINGLE-FAMILY
ZONING:	NGVD-1929 (SURVEY DATED OCT. 28, 2003)
VERTICAL DATUM:	GRID NORTH GEORGIA EAST ZONE, NAD 83
HORIZONTAL DATUM:	
FLOOD ZONE:	X

INDEX OF DRAWINGS:

SHEET #	DESCRIPTION	1 of 1	LIGHTING PLAN BY OTHERS
00V	COVER SHEET		
N1	GENERAL NOTES & SIGNATURES		
N2	GENERAL NOTES & SIGNATURES		
C1	EXISTING CONDITIONS		
C2	STARTING PLAN		
C3	NEIGHBORHOOD GRADING PLAN		
C4	PAVING, GRADING & DRAINAGE PLAN		
C5	UTILITY PLAN		
C6	MISCELLANEOUS PROFILES		
C6A	MISCELLANEOUS PROFILES		
C7	INITIAL EROSION PLAN		
C8	INTERMEDIATE EROSION PLAN		
C9	FINAL EROSION PLAN		
C9A	EROSION CONTROL MONITORING LOCATION		
C10	EROSION NOTES & DETAILS		
D1	GENERAL DETAILS		
L1	LANDSCAPING PLAN		
L2	LANDSCAPING NOTES & DETAILS		

NOT FOR CONSTRUCTION
 RELEASED FOR CONSTRUCTION
 DATE: _____ BY: _____

Site Plan Review Status				
09/05/2014				
	Approved	Approved with Conditions	Revisions Needed	Does Not Apply
Park and Tree	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Streets and Traffic	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Water and Sewer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MPC	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Police	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>



CIVIL CONSTRUCTION PLANS FOR
WILLOW POINT PHASE 5
LOCATED IN SAVANNAH, GEORGIA
PREPARED FOR: HARMONY PARTNERS



REVISION

DATE: 06/27/14
SCALE: 1" = 50'
JOB #: 14-053
DRAWN BY: MKJ
CHECKED BY: TGB

SHEET
C2

Highland Falls Ph 3_Submittal 1_Markup Summary

Water and Sewer textbox (2)

 **1**

Subject: Water and Sewer textbox
Space: A WATERMAIN PROFILE IS NEEDED
Page: Page C5.0 -PROFILES
Lock: Unlocked
Status: None
Checkmark: Unchecked
Author: cwilkins
Date: 8/26/2014 3:45:06 PM
Color: 
Length:
Area:

 **2**

Subject: Water and Sewer textbox
Space: WATERMAIN SHOULD BE SHOWN ACCURATELY IN THE STORM PROFILE
Page: Page C5.0 -PROFILES
Lock: Unlocked
Status: None
Checkmark: Unchecked
Author: cwilkins
Date: 8/26/2014 3:46:12 PM
Color: 
Length:
Area:

Water and Sewer callout (2)

 **3**

Subject: Water and Sewer callout
Space: ADD A STORM MANHOLE IN ORDER TO ELIMINATE 150' OF WATERLINE BEING BENEATH THE STORM LINE
Page: Page C4.0 -UTILITY PLAN
Lock: Unlocked
Status: None
Checkmark: Unchecked
Author: cwilkins
Date: 8/26/2014 3:42:08 PM
Color: 
Length:
Area:

 **5**

Subject: Water and Sewer callout
Space: WHY CANT THE 10' EASEMENTS BE USED FOR W&SS. THIS WOULD ALLOW FOR A GREATER OFFSET FROM THE PAVEMENT
Page: Page C4.0 -UTILITY PLAN
Lock: Unlocked
Status: None
Checkmark: Unchecked
Author: cwilkins
Date: 8/26/2014 3:44:08 PM
Color: 
Length:
Area:

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FINAL SUBMITTAL:

Once plans are approved by all reviewers and the City Engineer, provide the following:

- Seven (7) full-size hard copies of the approved plans.
- One hard copy of all engineering reports, design calculations, and other required documents.
- Transmittal letter certifying the hard copy plans and documents match the electronic plans that were approved.

Contact Us

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Lei Frazier

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Office Hours / Contact Numbers:

- General office 8:15 am to 5:00 pm (912)651-6510
- Trades 7:15 am to 5:00 pm (912)651-6540

Web Site

www.savannahga.gov/development

www.savannahga.gov/developmentservices