Organizational History:
The Chatham-Savannah Youth Futures Authority (YFA) was a state legislated authority serving as the collaborative group for addressing issues relevant to children, youth and families in Chatham County, Georgia. YFA was founded in 1988. YFA was dissolved in 2017 due to cessation of funding from Savannah City Council. The collaborative was comprised of representatives from city, county and state government, the local board of education, more than twenty health and human service providers with a focus on children, youth and families, the United Way of the Coastal Empire, the faith community, and area businesses and neighborhoods. YFA was also the collaborative body and fiscal agent representing Chatham County in the Georgia Family Connection Partnership, a statewide initiative that promotes the use of collaborative development and family engagement to effect positive impacts on the condition of children and families across Georgia’s counties.


Scope and Content:
Record Group 9101, Chatham-Savannah Youth Futures Authority (1987-2017, no date) includes 11.5 cubic feet of records documenting the establishment and functions of the Youth Futures Authority.

This finding aid describes records from the following series:
  Record Series 9101-003 – Administrative Subject Files
    Sub-series 9101-003.01 – Organizational Documents
    Sub-series 9101-003.02 – Meeting Minutes and Agendas
    Sub-series 9101-003.03 – Agreements, Grants and Projects
    Sub-series 9101-003.04 – Financial Records
  Record Series 9101-008 – Photographs, Albums and Scrapbooks
  Record Series 9101-009 – Audio Visual Materials
  Record Series 9101-010 – Awards, Plaques and Artifacts
See Scope and Content notes for each record series for further information about the content and arrangement of the materials.

System of Arrangement and Ordering:
See attached inventory.

Conditions Governing Access:
The following additional record series are restricted due to privacy and confidentiality considerations. Contact the Archivist for more information.
  Records Series 9101-001 – Terminated Employees [RESTRICTED]
  Record Series 9101-007 – General Accounting Records [RESTRICTED]
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Digital Access:
Playable items from Series 9101-008 have been downloaded to Municipal Archives drives for researcher access. Access granted upon request. Researchers are required to bring their own ear phones.

Related Collections:
Savannah Area Local Government Documents. SGA.YFA documents. City of Savannah Municipal Archives, Savannah, Georgia.

Savannah Area Local Reference Files. City of Savannah - Authorities - Youth Futures Authority folder. City of Savannah Municipal Archives, Savannah, Georgia.

Access Points:
Child Welfare
Families
Human Services
Johnson, Otis S. (Otis Samuel), 1942-
Public Health
Teenagers
Youth
Youth – Employment
Youth – Services for
Youth Futures Authority

Preferred Citation:
Record Group 9101, Chatham-Savannah Youth Futures Authority. City of Savannah Municipal Archives, Savannah, Georgia.
9101-GSM-gau (USMARC); GSG (OCLC/SOLINET)
City of Savannah Municipal Archives, Savannah, Georgia
Record Group 9101, Chatham-Savannah Youth Futures Authority

Transferred from:
Chatham-Savannah Youth Futures Authority, May 2017.

Processed by:
Record Series #: 9101–003
Name: Administrative Subject Files
Dates: 1988-2017
Extent/Size: 6 records cartons (6.0 cubic feet)
Language: English

Scope and Content:
Record Series 9101-003, Administrative Subject Files (1988-2017) includes 6.0 cubic feet of records documenting the administrative functions of Youth Futures Authority (YFA), including bylaws, meeting minutes, subject files, and financial records.

System of Arrangement and Ordering:
Record Series 9101-003, Administrative Subject Files (1988-2017) is arranged into the following subseries:

- Sub-series - 9101-003.01 – Organizational Documents
- Sub-series - 9101-003.02 – Meeting Minutes and Agendas
- Sub-series - 9101-003.03 – Agreements, Grants and Projects
- Sub-series - 9101-003.04 – Financial Records
Sub-series #: 9101-003.01
Name: Organizational Documents
Dates: 1988-2011
Extent/Size: 4 folders (0.33 cubic feet)

Sub-series description:
Sub-series 9101-003.01, Organizational Documents (1988-2011) includes documentation about the foundational and organizational elements of Youth Futures Authority (YFA) including 501(c)(3) designation, By-Laws, and Articles of Incorporation.

Arrangement:
Alphabetical

Inventory:
Box 9101-003-004
  Folder 1: 501(c)(3) designation, 1990-2011
  Folder 2: Articles of Incorporation, 1988
  Folder 4: Enactment of YFA By-Laws, 1991
Sub-series #: 9101-003.02
Name: Meeting Minutes and Agendas
Dates: 1997-2017
Extent/Size: 5 record cartons (5.0 cubic feet)

Sub-series description:
Sub-series 9101-003.02, Meeting Minutes and Agendas (1997-2017) includes meeting minutes and agendas for the Youth Futures Authority (YFA) Board, Executive Board, and Collaborative Board.

Arrangement:
Alphabetical then chronological within each box

Inventory:
Box 9101-003-001* YFA Collaborative Meeting Minutes and Agendas 2000 – 2008
Box 9101-003-002* YFA Collaborative Meeting Minutes and Agendas 2009
Box 9101-003-003* YFA Collaborative Meeting Minutes and Agendas 2010
Box 9101-003-004
  YFA Board Minutes and Agendas 1997-2016:
  Folder 1: Minutes 1997-1998
  Folder 2: Agendas / Minutes 1999
  Folder 3: Minutes, 2000
  Folder 4: Minutes, 2001
  Folder 5: Minutes, 2002
  Folder 6: Minutes, 2003
  Folder 7: Minutes, 2004
  Folder 8: Minutes, 2005
  Folder 9: Minutes, 2006
  Folder 10: Minutes, 2007
  Folder 11: Minutes, 2008
  Folder 12: Minutes, 2009
  Folder 13: Minutes, 2010
  Folder 14: Minutes, 2011
  Folder 15: Minutes, Feb-April 2014
  Folder 16: Minutes, 2015
  Folder 17: Minutes, 2016

  YFA Collaborative Board Minutes and Agendas (date of meeting provided):
  Folder 18: 01/10/2012
  Folder 19: 2/14/12
  Folder 20: 3/13/12
  Folder 21: 4/10/12
  Folder 22: 5/8/12
  Folder 23: 6/12/12
  Folder 24: 7/10/12
  Folder 25: 8/14/12
  Folder 26: 9/11/12
  Folder 27: 10/9/12
  Folder 28: 11/13/12
  Folder 29: 12/11/12
Folder 30: 1/8/13
Folder 31: 2/12/13
Folder 32: 3/12/13
Folder 33: 4/9/13
Folder 34: 5/14/13
Folder 35: 6/11/13
Folder 36: 8/13/13

Box 9101-003-005
YFA Collaborative Board Meeting Minutes and Agendas:
Folder 1: 9/10/2013
Folder 2: 10/8/2013
Folder 3: 11/12/13
Folder 4: 12/10/13

Executive Committee Meeting Minutes:
Folder 5: Minutes and Agendas 1998-2000
Folder 6: Agendas 2002-2005
Folder 7: Agendas 2006
Folder 8: Agendas 2007
Folder 9: Agendas 2010
Folder 10: Minutes 2011
Folder 11: Minutes 2012
Folder 12: Minutes 2013
Folder 13: Minutes 2014
Folder 14: Minutes 2015
Folder 15: Minutes 2016
Folder 16: Minutes 2017
Folder 17: YFA Sunset Vote Ballots 2016

* see Records Management Transfer Documentation for box contents lists
Sub-series #: 9101-003.03
Name: Agreements, Grants and Projects
Dates: 1991-2016
Extent/Size: 2 record cartons (2.0 cubic feet)

Sub-series description:
Sub-series 9101-003.03, Agreements, Grants and Projects (1991-2016) includes grant applications, projects undertaken by Youth Futures Authority (YFA), and agreements with other organizations.

Arrangement:
Alphabetical

Inventory:
Box 9101-003-005
Folder 1: 21st Century Community Learning Centers (CCLC) 1/10-6/10
Folder 2: 21st CCLC 9/10-10/10
Folder 3: 21st CCLC 11/10-12/10
Folder 4: 21st CCLC 2015
Folder 5: Beacon Adaptation Initiative 2002-2003
Folder 6: Bridge to Success Youth Individual Development Account Program 2010
Folder 7: Chatham County Grant in Aid Services, no date
Folder 8: City of Savannah Community Development Block Grant, 2005
Folder 9: Continuum of Care, circa 1991
Folder 10: Continuum of Development, 2005
Folder 11: Emory University Health Based Clinic Planning Grant, 2011
Folder 12: Family Connection Partnership (FCP) FY 2008 Annual Plan
Folder 13: Family Connection Self Assessments, 2012-2016
Folder 14: FCP 2010
Folder 15: FCP 2011
Folder 16: FCP 2012
Folder 17: FCP 2013
Folder 18: FCP 2014
Folder 19: FCP 2015
Folder 20: FCP 2016
Folder 21: FCP 2017
Folder 22: Fatherhood Initiative 2005 (binder)

Box 9101-003-006
Folder 1: Grant-in-Aid for Chatham – Savannah Youth Service Corps, 1997
Folder 2: Gwinnett / Rockdale / Newton (GRN) Community Service Board Agreement, 2006
Folder 3: GRN Community Service Board 2010
Folder 4: Healthcare Georgia Foundation, 2016
Folder 5: Healthy Living Grant, 2013
Folder 6: Healthy Savannah 2012
Folder 7: Healthy Start Phase II Application Part II, 1998 (book)
Folder 8: Healthy Start Grant Application, 1999-2000 (book)
Folder 9: Healthy Start Initiative Application, 2000 (book)
Folder 10: Healthy Start Initiative Application, 2001 (book)
Folder 11: Healthy Start Initiative Grant, 2001
Folder 12: Kayton Frazier Youth Safe Haven and Police Mini-Station, no date
Folder 13: The Path of Most Resistance, 1995
Folder 14: Performance Report and Payment Request – Governor’s Office for Children and Families, 2012
Folder 15: St. Pius X Family Resource Center, 2010
Folder 16: Savannah-Chatham Juvenile Justice Task Force Project, circa 2004
Folder 17: Savannah Parent Involvement Academy, 2011
Folder 18: Savannah Promise Neighborhood Program, 2010
Folder 19: Teen Pregnancy Prevention Program, 2010
Folder 20: Telemon, 2010
Folder 21: Youth Services Organization Collaborative Mini-Grant, 2016
Folder 22: YFA 25th Anniversary Gala, 2013
Folder 23: YFA Cares Mini-Grant program, circa 2014
Sub-series #: 9101-003.04
Name: Financial Records
Dates: 1992-2016
Extent/Size: 0.5 record carton (0.5 cubic feet)

Sub-series description:
Sub-series 9101-003.04, Financial Records (1992-2016) includes audit reports, tax returns, financial reports, lease agreements, and insurance policy information.

Arrangement:
Alphabetical

Inventory:
Box 9101-003-006
Folder 1: Audit Agreement and Review, 2009
Folder 2: Audit Agreements and Summaries, 2012-2015
Folder 3: Byck Property Management, 2009
Folder 4: Financial Statements and Independent Auditor’s Reports, 1992
Folder 5: Financial Statements and Independent Auditor’s Reports, 1993
Folder 6: Financial Statements and Independent Auditor’s Reports, 1994
Folder 7: Financial Statements and Independent Auditor’s Reports, 1995
Folder 8: Financial Statements and Independent Auditor’s Reports, 1996
Folder 10: Financial Statements and Independent Auditor’s Reports, 2001
Folder 25: Insurance Policies, 2010
Folder 26: SBA Towers Lease Agreement, 2016
Folder 27: Tax Return, 2008
Folder 28: Tax Return, 2009
Folder 29: Tax Return, 2010
Folder 30: Tax Return, 2011
Folder 31: Tax Return, 2013
Folder 32: Tax Return, 2014
Folder 33: Tax Return, 2015
Record Series #: 9101-008
Name: Photographs, Albums and Scrapbooks
Dates: 1987-2011, no date
Extent/Size: 4 records cartons (4.0 cubic feet)
Language: English

Scope and Content:
Record Series 9101-008, Photographs, Albums and Scrapbooks (1987-2011, no date) contains photographic albums, clipping albums of newspaper and magazine articles assembled chronologically, and one scrapbook containing clippings, photographs, awards, calendars, and announcements documenting the activities of the Youth Futures Authority (YFA).

System of Arrangement and Ordering:
By format

Inventory:
Box 9101-008-001  Photographic Albums
   Album 1: unlabeled and undated
   Album 2: unlabeled and undated
   Album 3: unlabeled and undated
   Album 4: unlabeled and undated
   Album 5: unlabeled and undated
   Album 6: unlabeled and undated
   Album 7: unlabeled and undated

Box 9101-008-002  Photographic Albums
   Album 1: unlabeled and undated
   Album 2: unlabeled and undated
   Album 3: unlabeled and undated
   Album 4: unlabeled and undated
   Album 5: unlabeled and undated
   Album 6: unlabeled and undated

Box 9101-008-003  Clipping Albums (dates clippings cover provided)
   Album 3: 3/16/1989 – 1/19/1990
   Album 4: 5/30/1989 – 10/20/1993
   Album 5: 10/19/1989 – 12/31/2001

Box 9101-008-004  Clipping Albums and Scrapbooks (dates clippings cover provided)
   Album 1: Clipping Album 2002 – 2010
   Album 2: Clipping Album 2008 – 2009
   Album 3: 2011
   Album 4: Scrapbook, 1992
Record Series #: 9101-009
Name: Audio Visual Materials
Dates: 2000-2016, no date
Extent/Size: 1 document case (0.5 cubic feet)
Language: English

Scope and Content:
Record Series 9101-009, Audio Visual Materials (2000-2016, no date) contains VHS, CD, and CD/DVD videos and digital photographs. Events represented in the recordings include: various Youth Futures Authority (YFA) events, summits, Teen Maze, galas, radio interviews, and unidentified images and videos from personal computer drives. All playable media (CD / DVD) has been downloaded to Municipal Archives digital drives and are also available digitally upon request. Two recordings were deemed unplayable during processing.

System of Arrangement and Ordering:
By format, alphabetical

Inventory:
Box 9101-009-001

Item # Description - titles listed as identified on the item
1 One Voice, One Table. The Annie E. Casey Foundation. Runtime: 29:16 (VHS)
2 Summit – October 19, 2000 (VHS)
3 Summit – October 20, 2000 (VHS)
4 Berean Association Activities April 7, 2015 (CD / DVD)
5 FRC Photos (CD / DVD) (unplayable 6/6/2017)
6 Gala – March 8, 2013 (CD / DVD)
7 Gala Photos and Videos March 21, 2013 (CD / DVD)
8 Photos from C. Green Domain 2012 (CD / DVD)
9 Videos from C Green My Video Folder, My Pictures Folder Disk 1 (CD / DVD)
10 Videos from C Green My Pictures Folder Disk 2 (CD/DVD)
11 “Light On” 2000 CD / DVD
12 Photographs from the Community Summit October 27-28, 2005 (CD/DVD)
13 Summit VIII (CD / DVD)
14 (in same case as Item 13) Teen Maze 2013 Video (CD/DVD)
15 Stir it up! November 30, 2012 Youth Futures Authority Radio Interview – Savannah State YFA and Girl Scouts Abuse and Use of Alcohol among youth (CD / DVD)
16 Teen Maze 2012 Video, Mixed (CD / DVD)
17 Teen Maze Video (CD / DVD)
18 Teen Maze PSA (CD / DVD)
19 (in same case as Item 18) 2012 Teen Maze November 26, 2012 (CD / DVD)
20 Teen Maze Photos March 26, 2012 (CD / DVD)
21 Top Teen November 6-13, 2008 (CD / DVD) (unplayable on 6/6/2017)
<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Format</th>
</tr>
</thead>
<tbody>
<tr>
<td>22</td>
<td>YFA Youth Summer Employment Program 2016 Video</td>
<td>CD / DVD</td>
</tr>
<tr>
<td>23</td>
<td>Youth Futures Authority – A Vision for Savannah</td>
<td>CD/DVD</td>
</tr>
<tr>
<td>24</td>
<td>Chatham Savannah Youth Futures Authority</td>
<td>CD / DVD</td>
</tr>
<tr>
<td>25</td>
<td>YFA 25th Anniversary</td>
<td>CD / DVD</td>
</tr>
<tr>
<td>26</td>
<td>(in same case as Item 4) My Pictures, My Videos, Video Test</td>
<td>CD / DVD</td>
</tr>
<tr>
<td>27</td>
<td>Unidentified</td>
<td>CD / DVD</td>
</tr>
<tr>
<td>28</td>
<td>Unidentified</td>
<td>CD / DVD</td>
</tr>
</tbody>
</table>
Record Series #: 9101-010
Name: Awards, Plaques and Artifacts
Dates: 1989-2013, no date
Extent/Size: 1 document case, 1 oversized item (0.5 cubic feet)
Language: English

Scope and Content:
Record Series 9101-010, Awards, Plaques and Artifacts (1989-2013, no date) includes records documenting the achievements and honors of the department, as well as other artifacts relating to Youth Future Authority’s (YFA) existence.

System of Arrangement and Ordering:
By size

Inventory:

Box 9101-010-001

Item 1: Article mounted on foam core for Annie E. Casey Foundation article celebrating YFA’s 25th Anniversary, circa 2013
Item 2: Article mounted on foam core for Annie E. Casey Foundation article celebrating YFA’s 25th Anniversary, circa 2013 [duplicate of Item 1]
Item 3: Soccer in the Streets Plaque, 1993
Item 4: Savannah Chatham County Public School System Fresh Start Award for Continued Support, 2013
Item 5: Safe Kids Captain Lightfoot Hero award plaque, 2011-2012
Item 6: Eureka San Diego presents YFA Eureka Mentor Award, 1998
Item 7: Letter from Mayor Edna Jackson congratulating YFA for 25th anniversary, circa 2013
Item 8: Safe Kids Savannah Captain Lightfoot Hero award certificate, 2011-2012
Item 9: 4 Resolutions and proclamations from Savannah and Chatham county government organizations
Item 10: Certificate – Governor’s Conference Planning Committee, November 15, 1989
Item 11: Certificate from Parent and Child’s Board, August 12, 1994
Item 12: Annie E. Casey Foundation 25 Year Anniversary recognition, March 9, 2013
Item 13: Embossing Press with YFA seal, no date
Item 14: Embossing Press with YFA seal, no date
Item 15: YFA poster for 10th Anniversary, rolled, circa 1998

9101-010-002 (oversized item)

Item 1: Youth Futures Authority Poster