

**AGENDA**

**MEETING OF THE MAYOR AND ALDERMEN**

**MAY 6, 2010**

1. Approval of the minutes of the City Council meeting of April 22, 2010.
2. Approval of the summary minutes of the City Council workshop/City Manager's briefing of April 22, 2010.
3. Approval of the summary minutes of the Town Hall meeting of April 20, 2010.
- 3.1. An appearance by Marilyn Stephens, the Regional Census Manager, to speak on behalf of the 2010 Census.
- 3.2. An appearance by Sarahlyn U. Argrow, Founder and Executive Director of AWWIN, Inc., concerning the AWWIN Top Ten Working Women of the Year Awards Gala on May 14, 2010.
- 3.3. Report to City Council from members of the Savannah Youth Council.

**ALCOHOLIC BEVERAGE LICENSE HEARINGS**

4. Mark C. Bemis t/a Caraway Café & Market, requesting to transfer a beer and wine (drink) license with Sunday sales from Tammy Brandle t/a Café Ambrosia at 202 E. Broughton Street, which is located between Abercorn and Lincoln Streets in District 1. (Transfer to new owner/applicant.) Recommend approval.
5. Peter Gushanas for First City Club Management, Inc. d/b/a First City Club, requesting to transfer a liquor, beer and wine (drink) license with Sunday sales and a wine (package) license from John H. Chiles IV at 32 Bull Street, which is located between Congress and Broughton Streets in District 1. (Transfer to new manager/applicant.) Recommend approval.
6. Jeffery M. Notrica for River Street Liquor, LLC d/b/a River Street Liquor, requesting a liquor, beer and wine (package) license at 425 E. River Street, which is located between the Lincoln and East Broad Ramps in District 1. **(The applicant has requested continuing the hearing to May 20, 2010.)**

7. John J. White t/a LaVida Country Club, requesting to transfer a beer and liquor (drink) license with Sunday sales from Chris S. Carlon at 525 Windsor Road, which is located between Largo Drive and Deerfield Road in District 6. (Transfer to new manager/applicant.) Recommend approval.

## **PETITIONS**

8. Stephen Margulias – Petition 12530, requesting to encroach onto the Bacon Park Drive and Club Circle rights-of-way at 1402 Bacon Park Drive (PIN 2-0134-01-007) with a retaining wall. The petitioner constructed a retaining wall along the Bacon Park Drive curb and along the east side of Club Circle to prevent his yard from eroding into the street.

The petition was reviewed by Water Resources and Public Works, Sanitation, and Development Services. Due to traffic safety concerns, the wall was moved back four feet from the curb along the curve at Bacon Park Drive and Club Circle. Staff is now prepared to recommend approval of the encroachment request subject to the following stipulations:

- All liability relative to the presence of the retaining wall shall lie with the petitioner.
- Any future damages to the retaining wall shall be the sole responsibility of the petitioner/property owner.

Recommend advising the petitioner that all liability relative to the presence of the retaining wall shall lie with the petitioner; and that any future damages to the retaining wall shall be the sole responsibility of the petitioner/property owner. Recommend also advising the petitioner that the encroachment conveys no property rights and that, if ever required by the City, the structures shall be removed at the property owner's expense. (See attached photo.) Recommend approval.

## **ORDINANCES**

### **First and Second Readings**

9. Rezone 533 East 38<sup>th</sup> Street (Z-091222-62363-2). An ordinance to rezone 533 E. 38<sup>th</sup> Street from B-N (Neighborhood Business) and R-4 (Four Family Residential) to PUD (Planned Unit Development). Recommend approval.
10. Bicycle Lanes. An ordinance to amend Appendix I, *General Traffic Regulations*, to update Section 229, *Bicycle paths or sidewalks*. River Street from Lincoln Street to Barnard Street is listed as an approved bikeway in Section 229. The list needs to be updated with other streets that currently have bicycle facilities along with Washington Avenue:

River Street from Lincoln Street to Barnard Street.  
Lincoln Street from Victory Drive to Perry Lane.  
Habersham Street from Victory Drive to Stephenson Avenue.  
Washington Avenue from Bull Street to Waters Avenue.  
Edgewater Road from Montgomery Street to Dunwoody Drive.  
Bee Road from 52<sup>nd</sup> Street to Washington Avenue.  
52<sup>nd</sup> Street from Ogeechee Road to Ward Street.

The Traffic Engineering Report for bicycle lanes on Washington Avenue was approved on April 22, 2010. Recommend approval.

### **BIDS, CONTRACTS AND AGREEMENTS**

11. Authorization to Purchase Water and Sewer System Serving Savannah Port Authority (SPA) Industrial Park. The SPA Industrial Park located off of Highway 80 was annexed to the City by legislative act in 1997. From the time of annexation to the present industrial customers in the SPA Park have been served by a County owned water and sewer system. While the County owned the distribution system internal to the SPA Park, the County delivered the sewage to the City of Savannah for treatment on a wholesale basis, and the County purchased water from the City of Pooler on a wholesale basis.

Since the time SPA was annexed, it has been a goal of the City to acquire the system from the County. This was motivated by a desire to assure that all water and sewer customers within the City received equal quality water and sewer service. The SPA water and sewer customers have experienced some water service disruptions, and fire flows in the area were not up to ISO (Insurance Services Office) standards during the last ISO inspection. Some SPA businesses have indicated a desire to expand but were reluctant to do so with an unreliable water supply.

The County was not required to sell the system to the City, however Pooler recently gave notice to the County that it no longer desired to sell wholesale water to the County for SPA. Continued water service to SPA will require the installation of a new direct connection to the City of Savannah water system at an estimated cost of \$750,000.

The business value of the SPA system was analyzed by City staff based on the revenue produced by the customers, the operating cost of the system, and the projected cost of the new \$750,000 connection to the City water system. The fair value of the system under these conditions was determined to be \$310,000. This value was recommended by County staff to the Board of Commissioners which accepted the recommendation.

It is therefore recommended that the City Manager be authorized to acquire the SPA water and sewer system from Chatham County and do all things necessary and sign all documents needed in connection with such acquisition for a purchase price of \$310,000. Recommend approval.

12. Grounds Maintenance for Laurel Grove North Cemetery – Annual Contract Renewal – Bid No. 10.116. Recommend renewing an annual contract to procure grounds maintenance services from Basic Cleaning Company in the amount of \$57,014.10. The services are needed to maintain Laurel Grove North Cemetery.

The reason for not originally selecting the low bidder is that Yard Boys withdrew their bid because it did not reflect the total specified areas.

Bids were originally received April 7, 2009. This bid has been advertised, opened and reviewed. Delivery: As Needed. Terms: Net-30 Days. The bidders were:

L.B. (A) Basic Cleaning Company	\$	57,014.10
(D)+ Yard Boys, Inc.	\$	39,000.00
(F) Dean Forest Nursery	\$	66,300.00
(A) Robertson Family Construction	\$	78,000.00
Southern Palmetto Landscapes	\$	78,629.98
Collins Lawn & Landscaping Service	\$	88,920.00
(A) Cutters Lawn Maintenance	\$	100,100.00
(C) Steady's Lawn Care	\$	104,000.00
(A) All in One Services	\$	109,200.00
(A) Summerfields of Savannah	\$	110,500.00
(A) Complete Lawn Care	\$	110,500.00
(C) Howard's Pressure Washing	\$	111,150.00
(C) Antonio Nixon's Services	\$	130,000.00
(E) TLC Lawn Care Company	\$	143,000.00
(F) The Outsiders	\$	145,600.00
(F) Low Country Landscape Development	\$	156,000.00
Politely Done Lawn & Fence	\$	175,000.00
Tri Scapes, Inc.	\$	251,498.00
Tide Water Landscape Management	\$	295,750.00

Funds are available in the 2010 Budget, Account No. 101-2106-51295. A Pre-Bid Conference was not conducted as this is an annual contract renewal. (A)Indicates local minority owned business; (C)Indicates non-local minority owned business; (D)Indicates non-local non-minority owned business; (E)Indicates local woman owned business; (F)Indicates non-local woman owned business; +Indicates low bidder withdrew their bid. Recommend approval.

13. Security Services for Municipal Cemeteries – Annual Contract Renewal – Bid No. 10.117. Recommend renewing an annual contract to procure security services from Saber Security and Investigation, LLC in the amount of \$48,406.12. The security services are needed to provide protection from vandalism, theft, etc. at the Bonaventure, Colonial, Greenwich, and Laurel Grove North and South municipal cemeteries.

The reason for not originally selecting the low bidders is that Shareef Security Services and CPS Security (USA) do not have local offices or local references as required in the specifications.

Bids were originally received April 7, 2009. This bid has been advertised, opened and reviewed. Delivery: As Needed. Terms: 2%-15 Days. The bidders were:

L.B. <sup>(F)</sup> Saber Security and Investigation, LLC	\$	48,406.12
<sup>(C)</sup> + Shareef Security Services	\$	38,680.00
<sup>(D)</sup> + CPS Security (USA)	\$	48,406.12
<sup>(A)</sup> Robertson Family Construction	\$	93,900.00

Funds are available in the 2010 Budget, Account No. 101-2106-51295. A Pre-Bid Conference was not conducted as this is an annual contract renewal. <sup>(A)</sup>Indicates local minority owned business; <sup>(C)</sup>Indicates non-local minority owned business; <sup>(D)</sup>Indicates non-local non-minority owned business; <sup>(F)</sup>Indicates non-local woman owned business; +Indicates low bidder not selected. Recommend approval.

14. Uniforms and Related Items for Savannah-Chatham Metropolitan Police Department – Annual Contract – Bid No. 10.006. Recommend awarding an annual contract to procure uniforms and related items to Uniforms by Patrick in the amount of \$259,639.00 and Advertising Specialty in the amount of \$6,802.50 for a total of \$266,441.50. The uniforms and related items will be used to provide uniforms, shoes and accessories to Savannah Chatham Metropolitan police officers and communication specialists. Items 13, 42 and 43 are not recommended for award at this time.

Advertising Specialty has agreed to match prices for Items 19-22 and 25 under the City's local vendor preference ordinance. Advertising Specialty was the low bidder on items 26 and 27.

Bids were received March 2, 2010. This bid has been advertised, opened and reviewed. Delivery: As Needed. Terms: Net-30 Days. The bidders were:

	Items <u>1-18, 23-24, 28-41, 43-48</u>	Items <u>19-22, 25-27</u>
L.B. <sup>(F)</sup> Uniforms by Patrick	<u>\$259,639.00</u>	\$7,412.50
L.B. <sup>(E)</sup> Advertising Specialty	No Bid	<u>\$6,867.50</u>
<sup>(F)</sup> US Patriot	\$217,549.25 <sup>(PB)</sup>	\$4,070.00 <sup>(PB)</sup>
<sup>(F)</sup> Award Excellence	\$ 14,845.00 <sup>(PB)</sup>	\$7,280.00 <sup>(PB)</sup>

Funds are available in the 2010 Budget, Account No. 212-4282-51310. A Pre-Bid Conference was conducted and one vendor attended. <sup>(E)</sup>Indicates local woman owned business; <sup>(F)</sup>Indicates non-local woman owned business; <sup>(PB)</sup>Indicates partial bid. Recommend approval.

15. Weed Control Chemicals – Annual Contract Renewal – Bid No. 10.126. Recommend renewing an annual contract to procure weed control chemicals from Crop Production (formerly UAP Distribution) in the amount of \$88,075.00. The weed control chemicals will be used by various City departments. Crop Production has given an approximately 6% decrease in price for this renewal.

Bids were originally received May 6, 2008. This bid has been advertised, opened and reviewed. Delivery: As Needed. Terms: Net-30 Days. The bidders were:

L.B. <sup>(D)</sup> Crop Production	\$ 88,075.00
BWI Companies, Inc.	\$ 107,125.00
CWC Chemical	\$ 136,625.00

Funds are available in the 2010 Budget, Account No. 611-0000-11330, 101-2104-51320. A Pre-Bid Conference was not conducted as this is an annual contract renewal. <sup>(D)</sup>Indicates non-local non-minority owned business. Recommend approval.

16. Long Term Disability Benefits – Annual Contract Renewal – RFP No. 10.129. Recommend renewing an annual contract to procure group long term disability benefits from Standard Insurance Company in the amount of \$153,504.00. The rates are \$.175 per \$100.00 payroll and are guaranteed for three years. This is the second of the three year rate guarantee period. The insurance plan guarantees that employees with one or more years of service who become permanently or temporarily disabled will receive a monthly benefit of at least 50% of their salary. The benefit is offset by other income benefits such as the pension plan, Social Security and Worker's Compensation for the employee and any additional benefits received by the family due to the employee's disability.

The method used to procure these services was the Request for Proposal (RFP) which evaluated other criteria in addition to price. The criteria evaluated as part of this RFP was completeness of response, comparison of proposed plan with current plan, qualifications, experience and service capabilities, references, industry rating and premium rates.

Proposals were received from four proposers and evaluated on the basis of all evaluation criteria.

Proposals were originally received January 29, 2008. This proposal has been advertised, opened and reviewed. Delivery: As Needed. Terms: Net-30 Days. The proposers were:

B.P. <sup>(D)</sup> Standard Insurance Company	\$	153,504.00
Lincoln Financial Group	\$	219,291.00
United Health Care	\$	175,433.00
Companion Life	\$	342,096.00

Funds are available in the 2010 Budget, Account No. 621-9808-52225. A Pre-Bid Conference was not conducted as this is an annual contract renewal. <sup>(D)</sup>Indicates non-local non-minority owned business. Recommend approval.

17. Blower Maintenance – Annual Contract Renewal – Bid No. 10.130. Recommend renewing an annual contract to procure blower maintenance from Turblex, Inc. in the amount of \$144,213.00. The maintenance will be used by Water Quality Control at the President Street Plant to maintain and repair the Turblex blowers.

Bids were originally received April 23, 2009. This bid has been advertised, opened and reviewed. Delivery: As Needed. Terms: Net-30 Days. The bidders were:

L.B. <sup>(D)</sup> Turblex, Inc.	\$	144,213.00
HP Turbo, Inc. (Partial Bid)	\$	79,111.00

Funds are available in the 2010 Budget, Account No. 521-2553-51295/51335. A Pre-Bid Conference was not conducted as this is an annual contract renewal. <sup>(D)</sup>Indicates non-local non-minority owned business. Recommend approval.

18. On-Site Utilities for Phase I Southwest Quadrant Area (WT924) – Summary Contract Modification No. 2 – Bid No. 08.177. Recommend approval to procure a summary contract modification in the amount of \$114,716.44 with Southern Champion. The modification includes additional fill material to be imported due to the subsurface conditions and site entrance modification required by the Georgia Department of Transportation.

The original project consists of two divisions:

- Division One involves construction of two sanitary sewer pump stations including all pumps and controls, electrical system, SCADA system, piping and appurtenances, installation of 8" and 16" PVC sanitary sewer force mains, installation of 10" and 16" PVC water mains including all fittings, valves, and appurtenances.
- Division Two involves installation of 15" through 54" storm water reinforced concrete pipes including all storm drainage structures, installation of 10" and 12" PVC waterlines, installation of 8" through 18" PVC gravity sewer including all sanitary sewer structures, valves, and appurtenances, and installation of asphaltic concrete and associated roadway grading and bedding.

The summary contract modification is in the net amount of \$114,716.44 and will increase the contract time by 164 days to a new contract time of 571 days. Funds are available in Account No. 311-9207-52842-WT924. Recommend approval.

19. Concrete Median and Edge/Shoulder Flumes – Annual Contract – Bid No. 10.097. Recommend awarding an annual contract to procure concrete flume installation to Coastline Concrete Services in the amount of \$34,110.00. The contract will be used by Streets Maintenance to install median and edge/shoulder drainage flumes as required along Truman Parkway.

Bids were received April 20, 2010. This bid has been advertised, opened and reviewed. Delivery: As Required. Terms: Net-30 Days. The bidders were:

L.B. <sup>(D)</sup> Coastline Concrete Services	\$	34,110.00
Savannah Paving	\$	43,941.00
<sup>(C)</sup> C & G Concrete Construction	\$	146,400.00

Funds are available in the 2010 Budget, Account No. 101-2105-51295. A Pre-Bid Conference was conducted and two vendors attended. <sup>(C)</sup>Indicates non-local minority owned business; <sup>(D)</sup>Indicates non-local non-minority owned business. Recommend approval.

20. Recycled Crushed Stone – Annual Contract – Bid No. 10.036. Recommend awarding an annual contract to procure recycled crushed stone for (Items 1,3,5) recycled #4, rip rap and crusher run with wire from ADRS Services in the amount of \$47,600.00, and (Items 2,4) recycled #4 and rip rap without wire from Griffin Construction, Inc in the amount of \$12,593.75. The recycled stone and crusher run will be used by the landfill for traction and roads. The low bidder meeting specifications was selected for each item.

Bids were received April 20, 2010. This bid has been advertised, opened and reviewed. Delivery: As Required. Terms: Net-30 Days. The bidders were:

L.B. <sup>(B)</sup> ADRS Services, Inc.	\$	47,600.00
L.B. <sup>(D)</sup> Griffin Construction, Inc.	\$	12,593.75
<sup>(C)</sup> Management Solutions	\$	62,568.00

Funds are available in the 2010 Budget, Account No. 511-7103-51340. A Pre-Bid Conference was conducted and two vendors attended. <sup>(B)</sup>Indicates local non-minority owned business; <sup>(C)</sup>Indicates non-local minority owned business; <sup>(D)</sup>Indicates non-local non-minority owned business. Recommend approval.

21. Wilmington Island Water Storage Tank Repairs and Coating (WT321) – Bid No. 10.077. Recommend approval to procure construction services for the Wilmington Island water storage tank repairs and coating from Tank Pro, Inc. in the amount of \$251,487.00. This project will include repairs, surface preparation, and the application of new interior and exterior coating systems to the 500,000 gallon elevated water storage tank located on Wilmington Island. This project is necessary to protect and maintain the integrity of the tank. Due to the specialized nature of the work, no Minority and Women Business Enterprise (MWBE) goal was established for this project.

The reason for not selecting the low bidder is that Southeastern Tank & Tower, Inc. withdrew their bid due to an error in pricing.

Bids were received April 13, 2010. This bid has been advertised, opened and reviewed. Delivery: 120 Days. The bidders were:

L.B. <sup>(D)</sup> Tank Pro, Inc.	\$	251,487.00
+ Southeastern Tank & Tower, Inc.	\$	115,440.00
Utility Service Company, Inc.	\$	282,750.00
Classic Protective Coatings	\$	341,150.00
<sup>(E)</sup> E & D Coatings, Inc.	\$	368,640.00
Southern Corrosion, Inc.	\$	391,160.00
Gemstone, LLC	\$	504,000.00
Fisher Tank Company	\$	505,000.00

Funds are available in the 2010 Budget, Account No. 311-9207-52842. A Pre-Bid Conference was conducted and nine vendors attended. <sup>(D)</sup>Indicates non-local non-minority owned business; <sup>(E)</sup>Indicates local woman owned business; <sup>(+)</sup>Indicates low bidder withdrew their bid. Recommend approval.

22. Uninterruptible Power Supply for Kerry Street – One Time Purchase (OP206) – Bid No. 10.061. Recommend approval to procure an uninterruptible power supply (UPS) from Integrated Office Solutions in the amount of \$36,554.50. The UPS will be installed at the Kerry Street telecommunications facility and will allow the site to keep running while the generator is switching on. The UPS provides a no-break power source.

Bids were received March 23, 2010. This bid has been advertised, opened and reviewed. Delivery: 15 Days. Terms: Net-30 Days. The bidders were:

L.B. <sup>(C)</sup> Integrated Office Solutions, Inc.	\$	36,554.50
Power Systems Engineering	\$	40,710.00
ECS International	\$	46,094.65
Gruber Power Service	\$	57,848.45

Funds are available in the 2010 Budget, Account No. 311-9207-52842. A Pre-Bid Conference was conducted and one vendor attended. <sup>(C)</sup>Indicates non-local minority owned business. Recommend approval.

23. Promotional Testing and Assessment Services – RFP No. 10.030. Recommend approval to procure promotional testing and assessment services for the Savannah Chatham Metropolitan Police Department from Industrial Organizational Solutions in the amount of \$61,360. The services are needed to provide testing and assessment services for the promotion process for police sergeant, police lieutenant and police captain.

The method used to procure these services was the Request for Proposal which evaluates other criteria in addition to price. The criteria evaluated as part of this RFP was experience and qualifications of the submitting firm, evaluation of the proposer's program and fees. Three proposers were considered non-responsive to the requirements of the request for proposal and did not receive further consideration.

Proposals were received February 23, 2010. The proposal has been advertised, opened and reviewed. Delivery: As Needed. Terms: Net-30 Days. The proposers were:

B.P. <sup>(D)</sup> Industrial/Organization Solutions	\$	61,360.00
LJ Craig & Associates	\$	68,605.00
Carl Vinson Institution of Government	\$	70,428.00
CPS Human Resources Services	\$	79,000.00
GenForce Personnel Services	\$	79,692.00
Morris & McDaniel	\$	80,770.00
EB Jacobs, LLC	\$	112,000.00
AUM Center Business & Economic	\$	144,500.00
Resource Management Association	\$	156,400.00

<b>Criteria:</b>	<b>Qualifications &amp; References (25 points)</b>	<b>Evaluation of Program (50 points)</b>	<b>Proposal Fee (25 points)</b>	<b>Total</b>
<b>Proposer</b>				
Industrial/Organizations Solutions	25	48	25	98
Morris & McDaniel	20	50	19	89
CPS Human Resources	23	45	19	89
Carl Vinson	20	38	22	80
EB Jacobs, LLC	20	45	14	79
LJ Craig & Associates	15	40	22	77
GenForce Personnel Services	15	40	10	74
Resource Management Assoc.	15	45	10	70
AUM Center Business & Econ.	15	43	11	69

Funds are available in the 2010 Budget. A Pre-Bid Conference was conducted and three consultant's vendors attended. <sup>(D)</sup>Indicates non-local non-minority owned business. Recommend approval.

City of Savannah  
Summary of Solicitations and Responses  
For May 6, 2010 Agenda

<u>Bid Number</u>	<u>Annual Contract</u>	<u>Description</u>	<u>Local Vendor Available</u>	<u>MWBE Vendor Available</u>	<u>Total Sent</u>	<u>Sent to MWBE</u>	<u>Total Received</u>	<u>Received From MWBE</u>	<u>Estimated Award Value</u>	<u>Estimated MWBE Value</u>	<u>Low Bid Vendor Type</u>	<u>MWBE Sub</u>	<u>Vendor Type</u>
B10.116	X	Grounds Maintenance for Laurel Grove North Cemetery	Yes	Yes	223	74	19	12	\$ 57,014.10	\$ 57,014.10	A	0	0
B10.117	X	Security Services for Municipal Cemeteries	Yes	Yes	87	30	4	3	\$ 48,406.12	\$ 48,406.12	F	0	0
B10.126	X	Weed Control Chemicals	Yes	Yes	66	5	3	0	\$ 88,075.00	0	D	0	0
B10.129	X	Long Term Disability Benefits	Yes	Yes	78	24	4	0	\$153,504.00	0	D	0	0
B10.130	X	Blower Maintenance	Yes	Yes	31	4	2	0	\$144,213.00	0	D	0	0
B10.097	X	Coastline Median and Edge/Shoulder Flumes	Yes	Yes	330	189	3	1	\$ 34,110.00	0	D	0	0
B10.036	X	Recycled Crushed Stone	Yes	No	156	50	3	1	\$ 60,193.75	0	B, D	0	0
B10.077		Wilmington Island Water Storage Tank Repairs & Coating	Yes	Yes	589	254	8	1	\$251,487.00	0	D	0	0
B10.061	X	Uninterruptible Power Supply for Kerry Street	Yes	Yes	699	188	4	1	\$36,554.50	\$36,554.50	C	0	0

City of Savannah  
Summary of Solicitations and Responses  
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<u>Bid Number</u>	<u>Annual Contract</u>	<u>Description</u>	<u>Local Vendor Available</u>	<u>MWBE Vendor Available</u>	<u>Total Sent</u>	<u>Sent to MWBE</u>	<u>Total Received</u>	<u>Received From MWBE</u>	<u>Estimated Award Value</u>	<u>Estimated MWBE Value</u>	<u>Low Bid Vendor Type</u>	<u>MWBE Sub</u>	<u>Vendor Type</u>
B10.006	X	Uniforms and Related Items for SCMPD	Yes	Yes	134	14	4	4	\$266,441.50	\$266,441.50	E, F	0	0

Vendor(s)\*

- A. Local Minority
- B. Local Non-Minority
- C. Non-Local Minority
- D. Non-Local Non-Minority
- E. Local Woman
- F. Non-Local Woman



**Petition 12530**